



MEMORANDUM

Project 16134

TO: Kurt Bauer – City of Boulder

FROM: Rodney Eisenbraun, P.E., PMP – RJH Consultants, Inc.

DATE: February 27, 2018

RE: South Boulder Creek Regional Detention - Phase I Preliminary Design Weekly Progress Meeting Minutes

This memorandum presents a summary of items discussed during the February 20, 2018 meeting between the City of Boulder (Boulder) and RJH Consultants, Inc. (RJH) Team for the South Boulder Creek Regional Detention Preliminary Design Project (Project). This memorandum is a summary of the meeting and is not intended to be a verbatim account of what transpired at the meeting. Key discussion items have been grouped based on the meeting topics.

Key Discussion Items

1. General
 - a. A list of project attendees is attached.
 - b. Boulder requested 2018 rate sheets from all RJH's subconsultants.
2. Geotechnical
 - a. RJH provided a brief overview of drilling progress on CU property. As of the meeting, borings B-117, B-118, and B-115 had been completed and work on B-112 was about to begin. In general, the bedrock had been shallower than expected.
 - b. Gretchen anticipated that signs and notifications for B-114, B-127, and B-128 would be complete by the end of the week.
 - c. An agreement with the Boulder Housing Partner to install a monitoring well (B-113) on their property will likely be complete by the end of the week. Additional coordination will be required to identify the exact location of the well.
 - d. Additional coordination with CU is required to identify a staging area outside of the 100-year floodplain. RJH has requested to use the tennis court parking lot.
 - e. RJH will contact CDOT regarding performing the geotechnical investigations in the CDOT right of way.
3. Schedule
 - a. RJH presented an updated draft schedule through alternative selection that considers additional modeling work associated with evaluating Variant 2. In general, the schedule would accommodate community meetings in July and selection of an alternative by the end of July.

South Boulder Creek Flood Mitigation Project

February 20 2018

Phase I Preliminary Design Weekly Progress Meeting Sign In Sheet

Name	In Attendance	Organization	Phone Number	Email
Kurt Bauer	<i>KUB</i>	COB PW Utilities	303-441-4232	bauerk@bouldercolorado.gov
Annie Noble		COB PW Utilities	303-441-3242	noblea@bouldercolorado.gov
Kevin Clark		COB PW Utilities	303-441-3118	clarkek@bouldercolorado.gov
Robbie Glenn	<i>RG</i>	COB PW Utilities	303-413-7134	glennr@bouldercolorado.gov
Laurel Olson-Horen		COB PW Utilities Outreach	303-441-3203	olse11@bouldercolorado.gov
Gretchen King	<i>GK</i>	COB PW Communications	303-441-3005	kingg@bouldercolorado.gov
Molly Scarbrough	<i>MSB</i>	COB PW Coordination	303-441-4939	scarbroughm@bouldercolorado.gov
Don D'Amico		COB OSMP	720-564-2055	damicod@bouldercolorado.gov
David Skuodas		UDFCD	303-455-6277	dskuodas@udfcd.org
Rod Eisenbraun	<i>RWE</i>	RJH Consultants	303-225-4611	reisenbraun@rjh-consultants.com
Steve Blake		DHI	303-221-3048	shb@dhigroup.com
Chris Kroeger		Muller Engineering	303-988-4939	ckroeger@mullereng.com
Mark Taylor		Architerra Group	303-948-0766	mtaylor@architerragroup.com
Mary Powell		Corvus Environmental	303-981-9282	mpowell@corvusenv.com
Eric Hahn	<i>EH</i>	RJH Consultants	303-225-4611	ehahn@rjh-consultants.com
Ian Dubinski		DHI	971-246-3609	ind@dhigroup.com
Samatha Guillies		RJH Consultants	925-719-4403	squillies@rjh-consultants.com
Jim Watt	<i>JW</i>	UDFCD	303-455-6277	jwatt@udfcd.org