

SPEAKING AT COUNCIL MEETINGS

Meetings are generally held the first and third Tuesdays beginning at 6 p.m. in Council Chambers, located on the second floor of the Municipal Building at 1777 Broadway (at the southwest corner of Broadway and Canyon). Council meetings are televised LIVE on Municipal Channel 8 (Channel 8 in Gunbarrel also). The meeting will be re-cablecast during the week. Council meetings are web-streamed live on our [website](#) and are archived on [Channel 8](#).

OPEN COMMENT SPEAKERS	PUBLIC HEARING SPEAKERS
A total of 20 speakers may address Council on any issue that is not a public hearing.	All speakers to a public hearing item may address Council.
Each speaker will be given two minutes to address Council.	Each speaker will be given three (3) minutes to address Council. If there are more than fifteen (15) speakers, time will be reduced to two (2) minutes.
Sign up online through Eventbrite . Eventbrite sign up is available from 6 p.m. on the Thursday prior to the meeting through 2 p.m. the day <i>prior</i> to the meeting. Once Eventbrite is closed, the list will be randomized and the first 15 speakers will be assigned to speak at the Council meeting. This list will be posted by 5 p.m. the day prior to the meeting on the council webpage under <i>Speak at Meeting</i> .	There is no sign up through Eventbrite for public hearing items. Check the posted agenda to determine if your item is a public hearing.
You may also sign up in-person beginning at 5 p.m. on the day of the City Council meeting; sign-up closes <i>promptly</i> at 6 p.m. Speakers will be randomly selected from the in-person sign-up to bring the total to no more than twenty (20) speakers. In the event speakers do not show up for their time slot, no further drawing of speakers will be done after 6 p.m.	Sign up is in-person beginning at 5 p.m. on the day of the City Council meeting. During the public hearing, the Mayor will announce when sign up is closing.
There is no pooling of time during Open Comment.	To pool time, the speaker must have two additional people give up their time. All three people must be present when the speaker is called. The speaker may address Council for up to five (5) minutes. If there are more than 15 speakers, pooled time will be reduced to four (4) minutes.
Electronic presentation must be submitted no later than 2 p.m. the day of the meeting to the City Clerk's Office at cityclerkstaff@bouldercolorado.gov .	
Council receives the bulk of its communications electronically but, if you have prepared a written statement, you may give ten (10) copies to the City Clerk when you approach the podium to speak; the City Clerk will distribute your written statements as you speak.	
You may speak once per comment period (once during Open Comment and once during each public hearing) per meeting. More information is available in the Council Procedure document, Boulder Revised Code, Appendix of Title 2.	