

# Zero Waste Requirements for Boulder Special Events

As of January 2016, all permitted events taking place in the city of Boulder must follow Boulder's [Universal Zero Waste Ordinance](#).

- Please study this information *before* the event to comply with the ordinance.
- Please review this information *during* the event to be sure all requirements are being met.

Questions? Please email [zerowaste@bouldercolorado.gov](mailto:zerowaste@bouldercolorado.gov). Climate Initiative staff are available to offer guidance and answer questions.

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1. Show locations and numbers of zero waste stations on the event application site map. Note: Zero waste stations are 3-bin stations including recycling, compost, and trash bins.
2. Watch the zero waste training videos and complete the zero waste quiz.
  - Video: <https://vimeo.com/221900545>
  - Quiz: <http://boulder.recycle.game/>
3. Supply an adequate number zero waste stations, including a set at each entrance and a set within food and alcohol service areas.
  - All zero waste stations must have recycling, compost, and trash bins. No single bins are allowed as they encourage contamination.
  - All zero waste stations must have [UZWO-compliant instructional signs](#) displaying relevant event materials.
  - All compost bins must have [BPI-certified](#) compostable bags. Look for BPI's tree & leaf logo
  - The event must have dedicated and trained zero waste volunteers or hired help on-site during the entire event to
    - monitor and help decontaminate zero waste stations and
    - to remove materials from zero waste stations as they fill.
4. All materials from zero waste stations must be removed from the site and brought to a proper recycling, compost, and trash collection site by event staff or, if a larger event, by haulers hired by the event organizer. A list of zero waste service providers appears on page 3 of this document.
  - The city encourages larger events with more than 10 booths or more than 2 food vendors to hire professional zero waste service providers.
  - In your event application, indicate if event staff will haul materials or if you have hired professional zero waste service providers.
  - If using a professional zero waste services provider, the provider agreement must be submitted 30 days prior to event start date.



## 5. **FOOD VENDORS**

The information below applies to food vendors. *Event Organizers: please send this information to all food vendors at least 30 days before the event.*

- a. Food vendors must not distribute any non-recyclable or non-compostable materials to event patrons. This includes serviceware for food intended to be consumed on site.
- b. If food vendors bring non-recyclable or non-compostable materials to use within their booths (i.e., plastic bags for hot dog buns or plastic wrap to cover food), that vendor agrees to remove such materials themselves from the event premises and not place it in the event's trash receptacles or any public trash receptacles.
- c. Food vendors are encouraged to distribute reusable serviceware, such as durable cups, plates, bowls, napkins, bags, and/or utensils that can and will be cleaned and used multiple times.

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### **BONUS! Encouraged Best Practices for Special Events**

- Purchase or rent reusable serviceware (plates, utensils, cups, etc.) for your event.
- Rent water stations for outdoor events and encourage guests to bring reusable water bottles.
- Include zero waste language in event programs.
- Make announcements about zero waste collection over the PA system throughout the event.
- Print flyers, programs, etc. on 100% recycled content paper, or discourage unnecessary print materials.

**Events not in compliance are subject to citations, fines, permit denial and/or permit revocation.**

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# Zero Waste Services Providers

All services do not have to be from the same service provider.

For example, one company can provide hauling services, and another can manage and provide event services.

 <b>SERVICES PROVIDERS</b>	<b>SERVICES</b>						
	Zero Waste Stations & Signs	Vendor Relations	Staff to Monitor ZW Stations for Contamination	Landfill, Compost & Recyclables Hauling	Trash Sweeping	Volunteer Recruitment, Training, and Management	Post Event Diversion Report
<b>B. Green Events</b> (515) 360-0345 <a href="mailto:beckymigas@gmail.com">beckymigas@gmail.com</a> bgreenevents.com	✓	✓	✓	✓	✓	✓	✓
<b>Eco-Cycle</b> 303-444-6634 <a href="mailto:bill@ecocycle.org">bill@ecocycle.org</a> ecocycle.org/zero-waste-event	✓	✓	✓	✓	✗	✓	✓
<b>Western Disposal</b> 303-448-2332 <a href="mailto:kafflerbaugh@westerndisposal.com">kafflerbaugh@westerndisposal.com</a> westerndisposal.com/commercial/special-event-services	✓	✓	✓	✓	✗	✗	✓
<b>RYM Recycling</b> (970)-443-0896 <a href="mailto:rymrecycling@gmail.com">rymrecycling@gmail.com</a> <a href="http://www.rymrecycling.org">www.rymrecycling.org</a>	✓	✓	✓	✓	✓	✓	✓
<b>Zero Hero</b> 970-367-7616 <a href="mailto:kara@zerohero.org">kara@zerohero.org</a> zerohero.org/events	✓	✓	✓	✓	✓	✓	✓