

Chapter 2 – Campaign Finance

1. Legislative Intent (need to streamline this section)
2. Definitions
3. Participants
 - a. Candidates
 - i. Financial Interest Disclosure Statement
 - ii. Formation of Official Candidate Committee –
 1. When formation occurs
 2. Requirements - separate bank account, officers, etc.
 - iii. Matching Funds
 1. Eligibility
 2. Requirements
 - b. Unofficial Candidate Committees (two or more natural persons and non-business entities whose funds are obtained through membership fees, donations, dues, or other fund-raising efforts)
 - i. Formation of Unofficial Candidate Committee –
 1. When formation is required
 2. Requirements: separate bank account, officers, etc.
 - c. Ballot Measure Committees
 - i. When required
 - ii. Formation of Ballot Measure Committee – separate bank account, officers, etc.
 - d. Individuals –
 - i. Applicable to Natural Persons and business entities conducting express advocacy or disseminating electioneering communications – no donations or fund-raising (would trigger formation of UCC or BMC)
 - ii. No committee formation required
 - iii. No contributions
 - iv. Independent Expenditures to support or oppose candidates or ballot measures
4. Campaign Activities of Committees
 - a. \$100 limit on contributions to Official Candidate Committees and Unofficial Candidate Committees
 - i. Coordination causes committees to merge
 - b. Solicitation of Contributions
 - c. Anonymous Contributions
 - d. Contribution in name of another prohibited (move from Chapter 3)
 - e. Limitation on contribution of currency (move from Chapter 3)
 - f. Disclose natural person making contribution on behalf of entity
 - g. Unexpended Contributions
 - h. Misrepresentation of Campaign Authority
5. Reporting Requirements for Committees and Individuals (information reported to city)
 - a. Schedule of Reports
 - b. Information required
 - i. Contributions

- ii. Expenditures
 - 1. Apportioning Joint Advertising
 - iii. Identify Natural Persons when Entities make Contributions or Expenditures
 - c. Record-keeping
 - d. Audit
6. Disclosure Requirements for Committees and Individuals (information contained in advocacy materials)
- a. Identify Sponsor – Required Language
 - i. Official and Unofficial Committees
 - ii. Natural Persons
 - iii. Entities – (question whether you need to identify a natural person in the advocacy materials if the information is contained in report filed with the city)
 - b. Identify Joint Advertising
 - c. Presentation of Disclosures (size, location, font, speed, etc.)
 - i. Print
 - ii. Audio
 - iii. Video
7. Campaign Advertising Requirements (re price of ads in newspapers and magazines – maybe expand to additional media formats)

Chapter 3: Enforcement

- 8. Obligations of City Clerk
 - a. Public Inspection of Records
 - b. Confidentiality
 - c. City-initiated enforcement proceedings
- 9. Allegation of Election Code Violation
- 10. Initial Review
- 11. Hearing Procedure
- 12. Appeal Process
- 13. Findings, Violations and Cures
 - a. Negative Determination
 - b. Remedial Order or Warning Letter
 - c. Referral to City Attorney for Criminal or Civil Prosecution
 - d. Penalties