



INFORMATION PACKET

TO: Members of Council
FROM: Dianne Marshall, City Manager's Office
DATE: April 12, 2012
SUBJECT: Information Packet

1. Call Ups

None.

2. Internal Information Item

A. Valmont Butte Voluntary Clean Up Program Update

External Information Item

B. 2011 Annual Sister Cities Report

3. Boards and Commissions Minutes

- A. Beverages Licensing Authority – March 21, 2012
- B. Downtown Management Commission – April 21, 2012
- C. Landmarks Board – March 7, 2012
- D. Library Commission – April 4, 2012
- E. Transportation Advisory Board – February 13, 2012

4. Declarations

None.

Complete copies of all items listed above are available for review at www.bouldercolorado.gov, Central Records and the Main Public Library's Reference Center. If you have any questions, please call the City Manager's Office at 303-441-3090.



INFORMATION PACKET MEMORANDUM

To: Mayor Applebaum and City Council

From: Jane S. Brautigam, City Manager
Tom Carr, City Attorney
David Gehr, Deputy City Attorney
Paul J. Fetherston, Deputy City Manager
Maureen Rait, Executive Director of Public Works
Joe Castro, Facilities and Fleet Manager
Bill Boyes, Facilities Maintenance Program Manager

Date: April 12, 2012

Subject: Information Item: Valmont Butte Voluntary Clean Up Program Update

EXECUTIVE SUMMARY

The Voluntary Clean Up Plan (“VCUP”) at the Valmont Butte is under construction; settlements with other responsible parties have been completed, and necessary permits have been obtained. However, the Boulder Weekly and some nonprofit organizations have raised questions regarding various aspects of the VCUP. The city has been diligent and thorough in its investigation, conducted more in-depth testing and sampling of the entire site, and has engaged in several public meetings to answer questions regarding the approved VCUP. Questions raised by these organizations are addressed in this memorandum.

FISCAL IMPACT

It is anticipated that the total costs to implement the clean up plan will be approximately \$5 million with the city responsible for 50 percent of the costs. Apportionment of the costs for this effort is allocated between the General Fund 50%, Wastewater Utility 40%, and Open Space and Mountain Parks 10%. When the Valmont Butte site was purchased, it was intended to be used to house a fire training center, wastewater biosolids plant, and as open space.

COMMUNITY SUSTAINABILITY ASSESSMENTS AND IMPACTS

- Economic: Economic impacts, including those associated with the consideration of the future use of the property, will be examined with the City Council after completion of the VCUP.

- Environmental: The city is commencing with the clean up and remediation of existing environmental contamination associated with waste products stored on the property from historic activities.
- Social: The clean up will help ensure that the basic health and safety needs of all residents are met with current approved land uses of the property. There is also a historic preservation component of the VCUP to recognize, respect and value our local cultural heritage.

BACKGROUND

On Oct. 4, 2011 the City Council authorized the city manager to enter into settlement agreements with Honeywell International and Tusco, Inc., and to settle a claim that the federal Environmental Protection Agency (EPA) made against the city, Honeywell and Tusco for the response costs that it incurred in its 2004-05 investigation of the property. The general parameters of the settlements are included in the [staff memorandum](#) to the City Council dated Oct. 4, 2011.

The final negotiations with the parties are complete and the settlement agreements have been executed. Due to additional negotiations that occurred after City Council authorized the settlement, Tusco, Inc. contributed an additional \$30,000 to the \$200,000 it previously committed to the clean up efforts on the property. The Honeywell agreement is consistent with the council's authorization.

As part of the settlement, Honeywell agreed to take responsibility for settling the claim to pay the EPA's investigatory response costs. The U.S. Department of Justice insisted that the settlement of this claim be concluded through a Consent Decree, approved by the U.S. District Court for the District of Colorado. This required the filing of a complaint by the federal government against all of the parties to the settlement and resulted in the Court's entry of a Consent Decree on Feb. 29, 2012, approving the terms of the settlement with the federal government.

Background on Valmont Butte Site Management and Remediation may be found beginning on page 174 of the [2012 Council Reference Notebook](#). Additional information and documents are available at the city's website: www.valmontbutte.net.

ANALYSIS

The city continues to move forward at its Valmont Butte property (Valmont Butte or Site) with implementation of the VCUP, approved by the Colorado Department of Public Health and Environment (CDPHE). In the last two months, the city and its consultants and contractors have secured the final key permits necessary to begin onsite work. The city's contractor began on March 19 to clear and build haul roads and to stockpile imported clean soils. Excavation work began on April 4 with both the tribe-designated native cultural monitor and the city's archaeologist consultant present. The city anticipates that the VCUP will be completed by the end of 2012.

The city is aware that the Boulder Weekly and some nonprofit organizations (Organizations) with interests in the Valmont Butte have raised questions about various aspects of the Valmont Butte VCUP. The city has carefully reviewed these issues and is confident that all of these topics are ones that were addressed thoroughly by the city and its consultants during the VCUP and Boulder County Limited Impact Special Use Review processes. Below, the city addresses the primary points raised by the Boulder Weekly and the Organizations.

Sufficiency of Past Investigations:

When the city first considered entering CDPHE's VCUP program, it retained an experienced environmental consultant, Casey Resources, Inc. ("CRI"), to conduct a thorough review of past investigations of the Site. The city's consultant concluded that none of the past investigations fully delineated exposure hazards at the Site. CRI therefore developed an environmental investigation to fill in these "data gaps" to ensure an effective VCUP remediation plan. CRI performed a radiological and heavy metals survey to identify areas of soil contamination requiring remediation. The Site was screened for metals contamination in the soils on a 50-ft, 100-ft or 200-ft grid. In addition, a radiation survey was completed on 25-ft transects across the entire Site, and the interiors of all buildings on the Site. The CDPHE-approved [Investigation Report](#) is on the city's website.

CRI identified 14 areas of the Site, in addition to the two tailings ponds, that require remediation. The primary constituent of concern is lead, which is co-located with elevated arsenic and radiation levels. The approved VCUP provides for the consolidation of contaminated soils from around the Site and tailings materials from the Secondary Tailings Pond into the Primary Tailings Pond. Construction specifications and designs have been developed that provide for a durable, engineered dirt and rock cap intended to prevent prairie dog encroachment over the long-term.

Groundwater Conditions at the Site:

The Boulder Weekly and the Organizations state that there is insufficient information about whether there is contaminated groundwater flowing from the Site to the north. First, only limited groundwater occurrence has been identified onsite, and that is at the east end of the Site. The Butte itself is a barrier to groundwater flow to the north. EPA's [2005 Site Assessment](#) states that the east-west trending volcanic dike (the Butte itself) rises 200 feet above the surrounding plains and is three miles in length. The fact that a man-made dam was built to control surface water flow where the Butte dips does not change the subsurface conditions (i.e., the geologic barrier). In addition, the permeability and porosity of silt and clay soils at the Site as documented with soil borings is very low; therefore, the mobility of water through the Site is very low. The man-made dam along the Site was sampled in September 2004, and was found to be dry (i.e., no evidence of groundwater flow). Sampling shows that the tailings themselves are dry, except for a few isolated areas of perched water that do not have contact with the regional groundwater. Finally, 12 domestic water supply wells north of Valmont Butte were sampled in 2004, and none of the wells showed evidence of groundwater contamination from the Site.

Location of Third and Pearl Material:

The Boulder Weekly and the Organizations have questioned whether the city has accurately identified the location of the Radium 226 “Third and Pearl” material from the Boulder Housing Authority’s (precursor to the Boulder Housing Partners) 1971 construction site. The city is confident that the identified location of the Third and Pearl material is accurate and that it will be covered with the previously described engineered cap during clean up. The city’s consultant did an extensive review of historic documents to identify the location of the Third and Pearl material. The city’s consultant determined the exact location by using measurements from the existing buildings shown in a 1971 aerial photograph and the location of the Valmont Cemetery parking lot (not by measuring from the western edge of the tailings pond cover, as stated by the Boulder Weekly). The location identified by the Boulder Weekly is the same location identified by the city’s consultant, as shown in Figure 4 (page 79) of the VCUP. The preliminary design drawing presented in the VCUP did not illustrate the cover material covering the radium 226 pit, but the more detailed final cover design extends over the pit.

Cemetery Property:

The Boulder Weekly and the Cemetery Association raise concerns particular to the adjacent cemetery property, including that:

- 1) the city failed to consult with the Cemetery Association,
- 2) the city should perform ground penetrating radar (“GPR”) at the cemetery parking lot area (located on city property) prior to excavation,
- 3) the city should have conducted sampling at the cemetery, and
- 4) the city may cause the cemetery to become contaminated through its remediation work.

As the city has discussed with the Cemetery Association on multiple occasions, GPR is effective to locate subsurface metal objects, but is not reliable for identifying skeletal remains. Instead, the city has engaged an archeologist to monitor all ground disturbing work, anticipated to go down to 18 inches, within 100 feet of the cemetery boundary. This is a more conservative requirement than the county’s permit condition of a 50-foot monitored boundary and is intended to ensure that if remains are uncovered, they are handled appropriately, per a county-approved Archeological Monitoring and Discovery Plan. This approach is more reliable and will be more protective of potential remains than GPR.

Regarding sampling on the Cemetery Property, there is no justification to sample or remediate the land of an adjacent property owner where the city is not the cause of any historic contamination that might exist on that property. However, the city, as the present owner of the Valmont Butte, is committed to cleaning up its property. As to concerns about remediation-related impacts, the city is implementing numerous precautions to preclude contamination migration offsite during remediation, including: dust suppression to meet a zero observable dust requirement from construction-related activities; a perimeter air monitoring program in accordance with USEPA protocols and requirements; and a Storm Water Management Plan approved by CDPHE and Boulder County, with appropriate Best Management Practice controls (silt fencing, vehicle tracking pads, strategically placed sediment control features).

Prairie Dogs:

Prairie dog control is a requirement of the State of Colorado [environmental covenants](#) for the tailings ponds. In 2006, tissue samples were collected from prairie dogs on the tailings pond at Valmont Butte to test the amount of uranium, arsenic and lead on or in the animals. As anticipated, traces of the contaminants were found on the prairie dog pelts. The Colorado Department of Public Health and the Environment (CDPHE) determined that prairie dog contaminant levels were not high enough to pose a risk to human health or the food chain. However, the Colorado Department of Parks and Wildlife (CPW) indicated that the prairie dogs were not good candidates to be donated to an animal recovery program (black footed ferret or raptor) or to be relocated to another area due to contaminant exposure risk to other species. As a result in 2008, the city used lethal control over a 25-acre area that included the primary and secondary tailings ponds of Valmont Butte. In conjunction with use of lethal control, a barrier was constructed around the area to prevent prairie dogs from returning to the site, as required by the covenant agreement with CDPHE. In the original and subsequent years, through an annual lethal control permit, prairie dogs have been removed using lethal control on the tailings ponds.

The city's preferred method of lethal control is the use of carbon dioxide (CO₂) and individually trapping the animals. The application of CO₂ is considered humane, and minimizes impacts to non-target species that may be in the burrow system. In the case of Valmont Butte, the city chose to use ground fumigants for lethal control due to the risk of human exposure to the contaminants in the soil and on the prairie dogs while handling the animals. The city's preferred method of ground fumigant is carbon monoxide. Carbon monoxide was initially used at the site in 2008 (two treatments), but with limited success (approximately 20 to 25 percent mortality). The initial carbon monoxide treatments were followed by aluminum phosphide, which is a more effective method of lethal control, but is considered less humane to the animals. Aluminum phosphide continues to be used at the Butte due to its effectiveness.

With respect to these special circumstances, the prairie dog management strategy includes:

- continuing consultation by Valerie Matheson, Urban Wildlife Conservation Coordinator, with the Prairie Dog Coalition on treatments at the Butte;
- lethal control in the form of ground fumigants for an additional 30 acre area;
- erecting a barrier to prevent prairie dogs from re-entering the area; and
- removal of prairie dogs for the next five years as the site revegetates.

NEXT STEPS

The next update on VCUP implementation will be provided as a June 2012 Information Packet item, and the city will continue to post relevant documents on the city's website (www.valmontbutte.net) as cleanup activities continue at the Valmont Butte. For questions, please contact Joe Castro, Facilities and Fleet Manager, at 303-441-3163 or castroj@bouldercolorado.gov.



City Council Dinner With Sister Cities

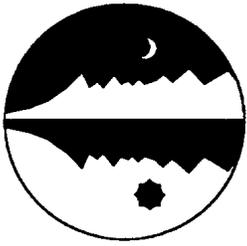
**Tuesday, April 17
Muni Lobby, 1777 Broadway
4:30 – 6:00 p.m.**

Agenda

- 5:00 – 5:05** **Welcome:** Mayor Appelbaum
- 5:05 – 5:10** **Presentation of Sister City Volunteer of the Year Declaration
(Mayor Appelbaum and Norris Hermsmeyer)**
- 5:10 – 5:30** **Brief Overview of Accomplishments from each Sister City
Committee (2 - 3 minutes each)**
1. Peter Stoller; Dushanbe, Tajikistan
 2. Travis Ramos; Jalapa, Nicaragua
 3. Darryl Brown; Kisumu, Kenya
 4. Bill Warnock; Lhasa, Tibet
 5. Norris Hermsmeyer; Mante, Mexico
 6. India Wood; Yamagata, Japan
 7. Kate Hennessey; Yateras, Cuba
- 5:30 – 5:55** **Open Discussion**
- Update on signage efforts
- 5:50 - 5:55** **Wrap – Up**

Attachments:

- 2011 Sister City Annual Reports



Boulder-Dushanbe Sister Cities – 2011 Annual Report

Boulder-Dushanbe Sister Cities activities

- Don Mock continues to do monthly free tours of the Boulder-Dushanbe Teahouse with occasional help from other volunteers.
- Boulder-Dushanbe Sister Cities supported an annual spring equinox Navruz (Persian New Year) celebration on the plaza north of the Teahouse with the local Tajik community. There were many cultural events with dancing, food, and other traditional Central Asian Navruz activities.
- BDSC hosted the US State Department sponsored “International Sports Programming Initiative for Tajikistan” for a week in Boulder. We provided home-stays for the eight delegates, arranged the local professional and cultural program, and gave them a chance to experience family and American life in Boulder. Many Boulder organizations, the City of Boulder and businesses were generous with their support.
- Our board member Jode Brexa traveled to Tajikistan for a US State Department sponsored teaching program. While in Dushanbe Jode met with Dushanbe City officials to discuss the status of the Friendship Center and the search for a new manager. She also met with US Embassy officials regarding the status of the Friendship Center and possible future use of the Center for programs and trainings.
- We worked on updating our database and moving it to a web based format.
- We produced two newsletters for our membership and supporters.
- We hosted a social event at the Teahouse for a visiting Tajik teacher/ Fulbright scholar who has offered much support to board member Jode Brexa and BDSC while in Tajikistan.
- In the fall of 2011 we submitted a proposal to host Tajik elected officials participating in a Open World program in May 2012. This proposal was accepted by Open World.
- In November we hosted an annual meeting and elected a board of directors for 2012.
- BDSC continues to participate in Sister City Alliance meetings. Our board volunteered to help clean the small Sister City Plaza garden.

BDSC supported the creation of a Russian/English documentary video ”A Tale of Friendship, A

Boulder Perspective” created by three CU students regarding the establishment of our sister city relationship and creation of the Friendship Center.

We have updated and approved our by-laws in accordance with the Colorado Revised Statutes and City of Boulder Resolution as amended 631.

The following sections of this report are required by City Council Resolution No. 631

A(1): IRS Status

BDSC has maintained its 501(c)(3) status as a private, non-profit corporation.

A(2): Board of Directors

The BDSC Board of Directors, none of whom is a part of any commercial venture in Dushanbe, is elected by the membership each year at the BDSC Annual Meeting in November. Members of the current Board for 2011 included:

Joe Stepanek, President
Peter Stoller, Vice President
Miriam Allen, Secretary
Aldona Siczek, Treasurer
Jancy Campbell
Susan Osborne, Mayor, City Council Member and our Representative
Leto Quarles, M.D.
Scott Raderstorf
Sophia Stoller
Ron West
Jode Brexa
Judy Frey

A(3): Membership Criteria

Membership in the BDSC is not denied on the basis of race, religion, nationality, membership in a minority group, sexual preference, membership in any particular social group, or because of the expression of unpopular political opinion. Specifically, the BDSC by-laws provide that active members “shall include any individuals who are interested in the purpose and objectives of the corporation and who have paid current dues.”

Aldona Siczek was treasurer in 2011.

Financial Reports:

The financial report to the Colorado Secretary of State, the 2011 profit and loss statement, and the 2011 balance statements are attached.

A(4)a: Annual Budget

BDSC annually adopts a budget for its account. The proposed 2011 and 2012 budgets are attached.

Submitted by:
Peter Stoller

Boulder Dushanbe Sister Cities
Balance Sheet
As of December 31, 2011

	Total
ASSETS	
Current Assets	
Bank Accounts	
Cyber Cafe Bank Accounts	22,223.69
Operation Bank Accounts	20,012.10
Total Bank Accounts	\$42,235.79
Total Current Assets	\$42,235.79
TOTAL ASSETS	\$42,235.79
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	44,058.04
Retained Earnings	0.00
Net Income	-1,822.25
Total Equity	\$42,235.79
TOTAL LIABILITIES AND EQUITY	\$42,235.79

Monday, Jan 02, 2012 02:05:03 PM GMT-7 - Cash Basis

This report was created using QuickBooks Online Simple Start

Boulder Dushanbe Sister Cities
Profit & Loss
January - December 2011

	Total
Income	
Donations	1,912.00
Fundraising	1,816.44
Membership Dues	1,000.00
Total Income	\$4,728.44
Expenses	
Accounting	156.04
Bank Charges	193.82
Data Base	630.00
Educational Programs	1,722.00
Events	600.00
Gifts	239.84
Hosting	1,186.96
Insurance	954.00
Office Expense	79.44
Printing, Publishing, Supplies	705.20
Taxes & Licenses	31.02
Total Expenses	\$6,498.32
Net Operating Income	\$ -1,769.88
Other Income	
Interest Earned	47.63
Total Other Income	\$47.63
Other Expenses	
Miscellaneous	100.00
Total Other Expenses	\$100.00
Net Other Income	\$ -52.37
Net Income	\$ -1,822.25

Monday, Jan 02, 2012 02:14:54 PM GMT-7 - Cash Basis

This report was created using QuickBooks Online Simple Start.

Boulder Dushanbe Sister Cities - Budget 2012

Proposed

Balance 01/01/2012 \$20,000.00

Revenue:

Membership 550.

Donations 1,500.

Events 2,150.

Interest 10.

\$ 4,210.00

Expenses

Accounting 160.

Bank charges 50.

Cyber café 0.

Navruz 800.

Gifts 300.

Hosting 1,000.

Tax & Fees 100.

Insurance 1,000.

Publishing 300.

Website 500.

4,210.00

Balance to 2013

\$20,000.00

BOULDER/JALAPA FRIENDSHIP CITY PROJECTS

REPORT TO CITY COUNCIL for 2011

February 29, 2012

1. Friendship City Projects is a 501(c)(3) corporation.
2. The Board of Directors meets once per month in or near Boulder. The board currently numbers 8 directors, who were elected by the membership at the December 2011 annual meeting. No member of the board is a part of any commercial venture in Jalapa. The current directors are:

Zuza Bohley	Boulder
Greg Bowles	Boulder
Sophia Laguna	Boulder
Gary Mills	Boulder
Tasia Poinsette	Washington DC
Narayan Shrestha	Superior
Brian Underhill	Boulder
Phil Wegener	Boulder

3. The criteria for membership are established by the By-laws which were adopted in 1992, as amended in 2008. Members are those who have paid current dues of \$25. Honorary members are those who have been designated as deserving by the FCP board. Members are non-voting for the first year that they are a member, and active members after that. The board may deny membership status to anyone, but does not intend to do this except in very unusual cases.

4. Copies of the budget and fundraising report for 2011 are attached. The current status and work plan for 2012 are as follows:

In 2011 we did not have an in-country representative from Boulder. We are now supporting the work of Karla Pozo, a very talented community organizer who lives in Jalapa. Karla's skills have been developing for the last few years, and she is now able to carry on FCP's work in Jalapa by herself. She is continuing to promote FCP's work in Jalapa and build relationships between FCP and the people of the Jalapa valley. We are enthusiastic about the prospect of relying more on Nicaraguan representatives and less on North Americans.

We have been trying to increase local involvement in our work for some time. To that end, FCP works through a local counterpart board, Pueblos Unidos, which FCP worked for several years to establish. Pueblos Unidos is made up of people active in community development in the Jalapa valley. All decisions on projects undertaken and work plans are made together with Pueblos Unidos.

In 2011 FCP and Pueblos Unidos continued the Huertos Familiares (Family Garden) Program in which family members grow the food they need for a well balanced diet. The program includes using organic fertilizer made by the community, and also organic pest control solutions made from local plants which don't depend on imported chemicals.

In 2010 we began collaboration with Travis Ramos on a water system for the community of Pasmata. This system will incorporate automated metering technology to improve accountability. In 2011, two volunteers, Jeff Walters and Jessie Freer, spent 4 months in Jalapa finalizing the design for this system.

It is now “shovel ready” and we expect to make progress on building it in 2012, as funds become available.

Jeff and Jessie's planning process has been state-of-the-art, with all design information being posted on line. In addition, internet access and cell phones are now widely available in Jalapa. These factors bring about a major improvement over FCP's earlier process for building water systems.

In response to a need in Jalapa for better health care for women, our previous representative Tamara Czyzyk helped to organize a Women's Foundation, which advocates for lower cost health care with more integrity. Among many other goals, the members are especially interested in doing statistical studies to gain more insight into the causes of the high rates of cancer in the Jalapa valley.

The scholarship fund originally created by FCP members Vivian Underhill and Kelsey Batson is now called Project FE, and is managed by Tasia Poinatte, Helen Vernier, and Sophia Laguna. It enables needy Jalapa children and adults to enroll in school. Although tuition is free at public schools, many people do not have the money to pay for materials, uniforms, transportation and other necessities- this can cost as little as \$100 per student for one year. The program is entirely run by high school and college age people and has great energy going with it.

In May of 2011 a representative from the Jalapa municipal government, Reyna Zeledon, visited Boulder and conferred with FCP about the Pasmata water project. We expect to receive significant assistance from the municipality on this project.

We have seen an important trend developing in Jalapa over the years. In FCP's early years, we focused on fairly large projects which involved large amounts of money and presented the community with completed schools, water systems, and so forth. The trend now is toward much more community involvement and initiation of projects. Resources are still required, of course, but the process is much more one of collaboration than of gift giving. This trend is only for the better, and promises to continue.

In the last few years, international aid organizations have increased their level of giving for infrastructure projects in the Jalapa region. This is helpful in the short term, but unfortunately it promotes a culture of trying to attract gifts as opposed to taking the initiative to start long-term sustainable development. We continue to encourage and promote locally initiated sustainable programs. Not only does FCP lack the resources to fund large gifts, but also we feel that local initiative is the only approach which is sustainable in the long term.

Background Information

Jalapa is located in northern Nicaragua close to the Honduran border. Geographically, it is similar to Boulder in that it is located in a broad valley, near mountains covered with pine and other trees. The soil and tropical climate make the area agriculturally productive. The people of Jalapa share a love of music and the arts with the people of Boulder.

Boulder Jalapa Friendship City Projects (FCP), a sister city organization, was formed in Boulder in 1984 and is dedicated to building peace and understanding between the people of Jalapa and Boulder. FCP funds projects

that have a social contract to create community and work for the greater good of its residents and fosters people-to-people diplomacy through organizing delegations to and from Nicaragua. The project provides the framework which enables skilled volunteers to work in the Jalapa area of Nicaragua providing direct services and/or technical assistance. FCP is responsible for the creation of a preschool and five potable water projects in the municipality of Jalapa and has maintained a full time representative in the Jalapa area most of the time since 1990.

FCP's constituency is not limited to the city of Jalapa, but includes the whole of the Jalapa valley (in Nicaragua, this is known as the Jalapa Municipality).

More information about FCP is available on the Web at www.boulderjalapa.org

Boulder Jalapa Friendship City Projects
PO Box 7452
Boulder CO 80306

BUDGET- 2011

Rep. Stipend	6,232
Travel	0
Project expenses	1,900
Fundraising expenses	0
Cost of goods sold	0
Printing & Postage	300
Miscellaneous	0
Total	8,432

FUNDRAISING REPORT- 2011

General donations	8,815
Grants	0
Total	8,815

2011 History of Boulder Kisumu Sister City Activities

1. **Project: Africa Urban Poverty Alleviation Program (AUPAP) project continuation –**
 - a. **Partner** – Kisumu Boulder Sister City, Boulder Kisumu Sister City, Sister Cities International
 - b. **Results** - Migosi sanitation block in Migosi Slum is open and being run by a women's group and a youth group. A small fee is being collected for shower use and toilet use. Proceeds go to sustain toilets and supplies and pay groups for their time. Kudho school toilets and sanitation were in use, but there has been a leak and is being evaluated by the engineer and contractor for repair. Two fellows were stationed in Kisumu and were performing monitoring and evaluation, however M&E at the Khudo school is on hold until the repairs are completed.
2. **Project – AUPAP documentary Film Completion-** January 2011 AUPAP documentary Film Crew follows Boulder and Kisumu Delegation throughout Kisumu.
 - a. **Partner-** Kisumu Boulder Sister City, Boulder Kisumu Sister City, Sister Cities International and the Bill and Melinda Gates Foundation.
 - b. **Results** - Completion of AUPAP documentary film viewed at the Sister Cities International conference in Washington, D.C. March 2011 and released on the SCI website.
3. **Project – Movement Bikes** - May - July 2011, Bikes are sent and distributed throughout Kisumu at a low cost/high quality
 - a. **Partner-**Movement Bikes, Kisumu Boulder Sister City, Ogra Foundation
 - b. **Results** – 140 bikes are shipped to Kisumu. The bikes are high quality and easily maintained. Bikes allow the user to transport people and goods easily. This is a social entrepreneur effort.
4. **Project** - August 2011 – **Orbis Institute Fellows leave to teach at Oasis of Hope in Kisumu.**
 - a. **Visits** – Jennifer Armstrong, Jayne Du
 - b. **Results** – Jennifer Armstrong teaches leadership skills at the Oasis of Hope school until December 2011. Jayne Du is still at the Oasis of Hope teaching Leadership and critical thinking skills to Students. The first ever Oasis of Hope yearbook is produced by this project.
5. **Project** - October 2011 - **Boulder Committee visit to Kisumu.**
 - a. **Visits** – Darryl Brown, Sally Fistler
 - b. **Results** – Review and assistance in organizing AUPAP M&E. Visits to 1 Rehab Clinic, 1 school for the disabled, Met with widow's self-help groups to identify future projects. Delivered condolences and small gift to the widow and family of Jack Osiro, Kisumu Boulder Secretary who passed this last year of tuberculosis. Observed Orbis Fellows teaching at the Oasis of Hope school. Reviewed Oasis of Hope sanitation block project.
6. **Project** - October 2011 - **Oasis of Hope sanitation block.**
 - a. **Visits** – Darryl Brown, Sally Fistler Jared Odhiambo, Haggai Khadiri.

- b. **Partner** - Boulder Rotary, 5 rotary district in 5450, Winam Rotary and the Ogra Foundation.
 - c. **Results** – Flushable toilet block at the Oasis of Hope school. Project built and plumbed with running water. Difficulty with septic field due to black cotton soil and cracking. Contractor to repair.
- 7. Project** - November 2011 – **Visit Hosting of Kisumu President**
- a. **Partner**- Kisumu Boulder Sister City, Boulder Kisumu Sister City, Sister Cities International
 - b. **Visits** – Jared Odhiambo visited Boulder, Colorado and met with Matt Apelbaum, toured Boulder, Met with the Church of Christ and Don James formerly of James Travel Points.
- 8. Project** - December 2011 –Christmas Fund Raiser at Uni- Hill Elementary School in Boulder
- a. **Partner**- Kisumu Boulder Sister City, Uni-Hill
 - b. **Results** –Sold Kisumu Crafts at Christmas Market and educated the population about Sister Cities and Kisumu.

BOULDER-LHASA SISTER CITY PROJECT

www.boulder-tibet.org

776 Cottage Lane, Boulder, Colorado 80304-0758 U.S.A.
303-443-9863 info@boulder-tibet.org

ANNUAL REPORT FOR CY2011 1 March 2012

2011 Accomplishments

LHASA EDUCATION DELEGATION EXCHANGE IN BOULDER

On 20-24 February 2011, Boulder-Lhasa Sister City Project (BLSCP) hosted an education exchange in Boulder with a delegation from Lhasa, Tibet. The delegation was:

Mr. Chunda - Deputy Director General of Education Bureau of Lhasa Municipality
Ms. Feng Xingjuan - Principal of Experimental Primary School of Lhasa Municipality
Ms. Nyima Tsamchuo - Principal of No.2 Primary School of Chengguan District of Lhasa Municipality
Luoluo (sixth-grade boy) - Student of No.2 Primary School of Chengguan District of Lhasa Municipality
Peyang (sixth-grade girl) - Student of No.2 Primary School of Chengguan District of Lhasa Municipality
Ms. Sonam Dekyi - Interpreter of Foreign Affairs Office of Lhasa Municipality

The purpose of the exchange was to consult on school management, teaching methods, and curriculum research and development. Lhasa educators observed classrooms and met with Boulder educators to discuss their lessons, curriculum, and teaching methods. Lhasa students participated with Boulder students in classrooms.

The delegation resided at Missions House Lodge in Chautauqua Park at the base of the foothills of the Rocky Mountains. Built in 1911, the superbly renovated Missions House Lodge features a spectacular great room with a stone gas fireplace, fully equipped kitchen, eight guest rooms with private baths, and a screened-in front porch. The arts & crafts interior and furnishings provide a warm, luxurious setting. BLSCP members Bill Warnock and Carrie Hartman resided with the delegation at the lodge during the exchange.



When the delegation arrived at the lodge, Luoluo proclaimed, "It's beautiful!"
[photo courtesy: Carrie Hartman]



Nyima Tsamchuo, Luoluo, Bill Warnock, Sonam Dekyi, Chunda, Peyang, Carrie Hartman, Feng Xingjuan (left to right) on Flagstaff Mountain
[photo courtesy: Carrie Hartman]

Feb 21 afternoon

The delegation ate lunch at China Gourmet restaurant and then enjoyed some sightseeing and shopping. They visited Flagstaff Mountain, Sister City Plaza at Boulder Municipal Building, Pearl Street Mall, and the Chocolate Factory.

Feb 21 evening - Welcome Dinner

BLSCP and Tibetan Association of Colorado (TAC) co-sponsored a Welcome Dinner for the delegation, which featured several choices of catered Tibetan food and a few song & dance numbers by the TAC Cultural Troupe, composed of ten youths. The dinner was held in the Grand Assembly room at Chautauqua's Community House. Around 70 BLSCP members and friends, including about 25 Boulder-area Tibetans, welcomed the delegation with speeches, gifts, khata, and conversation. Welcome remarks were given by Bill Warnock, BLSCP President; Susan Osborne, Mayor, City of Boulder; Suzy Ageton, Council Member, City of Boulder; Lorrie Shepard, Dean, School of Education, University of Colorado at Boulder; Tenzin Jigme, President, Tibetan Association of Colorado; and Jigme Tenzin, Vice President, Tibetan Association of Colorado.



Mayor Osborne offering gifts to Peyang and Luoluo.

[photos courtesy: Carrie Hartman]



TAC Vice President Jigme Tenzin offering khata to Mr. Chunda.



TAC Cultural Troupe performing traditional Tibetan dance.



Peyang and Luoluo with CHOICE student hosts
[photo courtesy: Carrie Hartman]

Feb 22 morning - Platt CHOICE Middle School (hosted by Boyd Brown)

The visit went very well. The students from Tibet became more comfortable and interactive as the visit progressed. They spent part of their time alone with CHOICE students touring the building and attending classes and part of their time with the delegation adults learning how CHOICE operates. Even though the language barrier made communication difficult, as is often the case, kids will overcome such challenges with energy and nonverbal commonalities.

The delegation adults spent time touring as well, along with designated time in conversation with the CHOICE Team and Platt's principal, Dr. Kevin

Gates. This conference time enabled the CHOICE Team to give a detailed overview of their program and allow the Lhasa delegation an opportunity to ask specific questions regarding their own priorities. As is usually the case, there was far too little time compared to the need for information.

The Lhasa delegation, the staff of CHOICE, and Platt's Administration appeared to be very pleased with the visit.

Feb 22 afternoon - Casey Middle School (hosted by Lisa Wertz)

The sixth-grade students very much enjoyed organizing a welcome reception for the delegation from Tibet. Here are samples of notes that the sixth graders at Casey wrote to the visitors:

Coco: "I feel very special that you came all the way to America to see us."

Patricia: "I really like the fact that you came here to see how we study - maybe next time you can come and meet our families."

Erin: "I was surprised that the Tibetans knew so much English. I hope next time there will be more students."

Angie: "I liked learning how to say 'hello' in Tibetan."

Sam: "I really liked getting cards from you. - Thanks"

Gage: "Your culture is so cool."

Josh: "I am honored to have you flown halfway across the world to visit us. I appreciate how nice you were to us."



Meeting sixth-grade students
[photo courtesy: Carrie Hartman]

A story about the visit was published in the February 23 issue of the local newspaper, the Daily Camera.

Feb 22 - Dinner at the home of Stanley Goldberg



back: Feng Xingjuan, Chunda, Nyima Tsamchuo, Sonam Dekyi (left to right)
front: Luoluo, Peyang



Chunda, Bill Warnock, Carrie Hartman (left to right)
[photos courtesy: Carrie Hartman]



Stanley explaining a book of Boulder photos given by BLSCP to Mr. Chunda.

Feb 23 morning - Nederland Elementary School (hosted by Johanna Gangemi)

Nederland was very pleased to be included in the visitation schedule. Nederland's teachers were welcoming to all, and the Lhasa delegation especially warmed to the younger (K, 1, 2) children. Music, art, and physical education are universal to most schools. The comfort level went way up when everyone



Meeting second-grade music students
[photo courtesy: Carrie Hartman]

climbed on the gymnastics equipment and did a few tricks and had an impromptu concert with the second graders.

Since time was short, the Lhasa delegation was only able to tour the building and visit classrooms. However, everyone enjoyed the visit. An article ensued in the March 4 issue of the local newspaper, The Mountain-Ear.

Feb 23 morning - Gold Hill Elementary School (hosted by Boyd Brown)

This visit was the shortest time-wise but very interactive. After a short time of program description, everyone sat in a circle. Interactions between the students of Gold Hill and Lhasa were facilitated through interpretation and clarification by the adults. This process was fun and enlightening.



Interactions among students
[photo courtesy: Carrie Hartman]

Feb 23 - Lunch at the home of Boyd Brown & Johanna Gangemi



Johanna receiving khata from Mr. Chunda
[photo courtesy: Carrie Hartman]

Feb 23 afternoon - Whittier International Elementary School (hosted by John LeClair)

Principal Becky Escamilla and John LeClair guided the delegation on a building tour. They visited Cindy Bigelow's first-grade class and listened to a description of their garden studies. They followed that with a visit to the fifth-grade instrumental music session and then moved upstairs to visit Breida Geesaman's second-grade class. The delegation asked questions about postings of student work throughout the classrooms and hallways. They then visited the kindergarten wing of Whittier and looked closely at Jennifer Shepard's Art classroom and her display of student art throughout the school. One Whittier parent, Bambi Wineland (Tibetan born), joined the tour group and answered questions from the delegation about the school.

The delegation was invited to a question/answer session in the staff lounge. They were offered tea, fruits, and cookies. About ten faculty members, including the school principal, were present. Questions centered on the length of school days, size of classes, the elements of required curriculum, and structures of local and state and federal governance in our educational system.

Gifts were exchanged between the delegation and the faculty. The faculty was especially gratified to provide the two student delegates with a selection of books in English. The culturally significant gifts brought by the delegation will be put on display in the school library with the many other artifacts reflecting Whittier's international outlook.



Peyang and Luoluo receiving books from the school
[photo courtesy: Carrie Hartman]

The school enjoyed the visit for the graciousness and openness of the delegation. The faculty and students look forward to future contact with BLSCP and the new friends they have gained in Lhasa.

Feb 23 afternoon - University of Colorado School of Education

This visit was organized by Dr. Lorrie Shepard, Dean of the School of Education, and Dr. Guillermo Solano-Flores, Professor of Bilingual Education at the School of Education. In combination, Ms. Sonam Dekyi and Ms. Chao Wang, a doctoral student from the school, acted as interpreters. Eight professors of the school, one professor from the School of Education and Human Development, University of Colorado Denver, and about 20 graduate students and invitees attended the 90-minute session.



Dean Lorrie Shepard (far left) greeting the Lhasa delegation.
[photo courtesy: School of Education]

During the first half of the event, members of the Lhasa delegation asked the professors questions about education in the U.S. and, more specifically, about topics related to curriculum design, bilingual education, and special education. An important part of the discussion was the realization that an important difference between the American system and the education in Tibet is the level of centralization of decisions concerning

curriculum. Unlike many countries in the world, in the U.S. a great deal of the decisions concerning curriculum and educational policy are made at the state, school district, and school level.

During the second half of the event, professors and students asked members of the delegation various questions concerning the preparation of teachers and the assessment of students. An important part of the discussion was the realization that student failure is, to a large extent, a social construction. Unlike Tibet, in the American education system student promotion and retention decisions are made almost exclusively based on standardized test scores without taking into consideration contextual and social factors that may shape the performance of students on tests—which brings with it the implicit assumption that success or failure is the sole responsibility of the students.

Both the professors and students from the school were impressed by the sophistication of the reasonings used by the two students from the delegation, when they were asked to share their impressions from their visits to schools in Boulder.

The event was a success. It contributed to promote among professors and students from the School of Education an enriched view of the challenges and strategies relevant to education in the world. It also helped both parties to identify some of the commonalities and differences in the education in Tibet and the U.S. Most importantly, the event contributed to strengthen the relationship of cooperation and friendship between Lhasa and Boulder.

Feb 23 evening - Dinner at the home of Kevin & Elizabeth Martin

During the dinner conversation Mr. Chunda invited Bill Warnock, BLSCP President, to lead a group of Boulder-area professors, teachers, and students to Lhasa for a reciprocal education exchange on 4-8 July 2011.



Elizabeth Martin exchanging gifts with Mr. Chunda
[photo courtesy: Carrie Hartman]

MEETINGS IN LHASA

On 23-30 September 2011, BLSCP members Bill Warnock and Carol Delker traveled to Lhasa to continue the development of future sister city exchanges on several topics. They met with Lhasa Mayor Dorji Tsedrup and leaders of the Foreign Affairs Office of Tibet Autonomous Region, Tibet University, Lhasa Municipal Education Bureau, Lhasa Municipal Agriculture & Animal Husbandry Bureau, Lhasa Municipal Environmental Protection Bureau, Lhasa Municipal Culture & Arts Bureau, Lhasa Municipal Tourism Bureau, and Lhasa Municipal Commerce Bureau. Lhasa Municipal Education Bureau apologized for not being able to host a reciprocal education exchange during July 2011 and invited BLSCP to bring a Boulder education delegation to Lhasa during summer 2012 for the reciprocal exchange.

NAMLING COUNTY SCHOOLS PROJECT

BLSCP continued to be an official sponsor for Namling County Schools Project (NCSP). NCSP was founded in 1991 by Tashi Tsering, project director. More than 50 elementary schools, built by this project

in rural Tibetan villages, provide some basic education for local children. These schools are simple earth-brick structures with dirt floors. Job training for young adults at the Ema-Gang Vocational Training School will also help to alleviate poverty. BLSCP has been an official sponsor for this project since 1994. Funds are needed for school facilities, teacher training, and student supplies.

LHASA KUNGSHON LANGUAGE SCHOOL

BLSCP continued to be an official sponsor for Lhasa Kungshon Language School (LKLS). LKLS was established in 1988 by Lhobsang Pandan, school principal. The school provides young adult Tibetans with language and computer classes. Students learn skills which help them to qualify for better jobs. The school has given more than 1,200 scholarships to students with disabilities and financial difficulties. BLSCP has been an official sponsor for this school since 1995. Funds are needed for scholarships, supplies for language classes, and equipment.

COMMUNITY OUTREACH

BLSCP has continued to be a resource for the Boulder community, by providing outreach activities on our programs in Tibet and information regarding the geography, climate, high-altitude effects, travel accommodations, and culture of Tibet. BLSCP maintained and updated its own Web site at **www.boulder-tibet.org**. Throughout the year, BLSCP continued to participate in Boulder Sister City Alliance, which is an effective, informal organization of Boulder's seven sister city organizations.

IRS Status

BLSCP has maintained a 501(c)(3) status, as a private, non-profit corporation.

Board of Directors

The BLSCP Board of Directors is Boulder-based, with the board elected by the membership, and with no member of the board being a part of any commercial venture in Lhasa. The current Board of Directors is:

Bill Warnock	President
Carol Delker	Vice President
Carrie Hartman	Secretary
Stanley Goldberg	Treasurer

Membership Criteria

Membership in BLSCP is not denied based upon race, religion, nationality, membership in a minority group, membership in a particular social group, or because of the expression of unpopular political opinion.

Fund-raising / Contributions (CY2011)

Solar Electricity Program	20.00
Parasite Medical Program	15.00
Namling County Schools Project	00.00
Lhasa Kungshon Language School	1,015.00
General Use	1,250.00
Membership Dues	<u>140.00</u>
TOTAL	\$2,440.00

2012 Work Plan

We will work to develop further exchanges on health care, education, environmental protection, science & technology, agriculture & animal husbandry, and culture & art. We will identify the human and financial resources required to implement the most effective exchanges for helping Tibetans in Tibet.

RECIPROCAL BOULDER EDUCATION DELEGATION TO LHASA

We are now developing plans to lead a group of Boulder elementary school teachers and several student-children to Lhasa during June 2012 for the reciprocal exchange.

NAMLING COUNTY SCHOOLS PROJECT

We will continue to sponsor Namling County Schools Project.

LHASA KUNGSHON LANGUAGE SCHOOL

We will continue to sponsor Lhasa Kungshon Language School.

COMMUNITY OUTREACH

We will continue to maintain and update our Web site at www.boulder-tibet.org and respond to the inquiries which it generates.

2012 Budget (estimated)

RECEIPTS

Contributions for Reciprocal Education Exchange	\$28,000.00
Solar Electricity Program	0.00
Parasite Medical Program	0.00
Namling County Schools Project	100.00
Lhasa Kungshon Language School	100.00
General Use	500.00
Membership Dues	<u>300.00</u>
TOTAL	\$29,000.00

DISBURSEMENTS

Reciprocal Education Exchange	\$28,000.00
Solar Electricity Program	0.00
Parasite Medical Program	0.00
Namling County Schools Project	100.00
Lhasa Kungshon Language School	100.00
Operating Expenses	500.00
Community Outreach	<u>300.00</u>
TOTAL	\$29,000.00



BOULDER MANTE SISTER CITIES COMMITTEE

ANNUAL REPORT

“Our Sister City relationship is a long-term relationship—
“We are filled with concern for the safety of your citizens and would like to reiterate our desire to continue our
friendship and mutual support” Norris Hermsmeyer, Chair

March 1, 2012

Background: The Boulder Mante Sister City relationship is an outgrowth of an annual medical mission to Ciudad de Mante, Mexico developed by Boulder Community Hospital (BCH) and several outreach programs with Boulder Rotary and First Presbyterian Church in Boulder. A formal proclamation uniting the cities of Mante and Boulder in a Sister City relationship was signed in January, 2000.

Medical Mission Suspended: Shortly after the medical team had been in Mante in 2010, reports became available of drug related gang activity in the Mante area. Boulder Community Hospital began monitoring the situation in Mante in later that spring. In the summer of 2010, David Gehant, Boulder Community Hospital CEO cancelled the 2011 mission. He called Dr. David Rodriguez and explained the need to cancel the mission because there was no way to guarantee the safety of the 100 medical personnel that comprise our team. Subsequently, the medical mission for 2012 was also cancelled.

Over the years, as each medical campaign occurred, new equipment was brought to Mante for use during the campaign and then stored for the subsequent year. Because items in storage were vulnerable to pilferage, David Gehant informed Dr. David Rodriguez that he should begin the process of distributing the equipment to clinics in the area, wherever the need was greatest.

Elfa Rodriguez, sister of the founder of the medical campaign, Dr. David Rodriguez, reports for the citizens of Mante, that the decision to cancel the medical missions has left a huge “gap” in the community and region around Mante. In many cases, it is the only option for medical service that the poor and underserved have. Elfa continues, “that Dr. Rodriguez has reached out to the medical community in Monterrey asking them to visit the city of Mante to pick up some of the slack caused by the void in medical services to the needy in Mante.”

As to the current situation, we understand that Mante seems normal during daylight hours. A 5:00 p.m. curfew has pretty much shut down evening and nighttime activities. Weekly meetings, such as the Rotary Clubs in Mante have been suspended. The military is fairly prominently in place and seeks to keep order as best they can. It is the opinion of the chair of the Mante Sister City committee that small groups (medical, teacher or visitor) would be welcome and safe during the daytime in Mante, but should stay indoors in the evening.

Visitation: Our partners in Mante have informed us that a delegation from Mante will visit Boulder in early April, 2012, hopefully led by the current Mayor (President) of Mante, Humberto Flores and Dr. David Rodriguez. Additionally, up to 10 teachers who have been part of the teacher exchange between our two communities will also visit. Highlights of events for the group follow:

- Dairy Center for the Arts: It has been 11 years since the Mural painted by Florian Lopez was completed on the north face of the Dairy Center Building at Walnut and 26th Street. Today, many people are unaware that the purpose of the gift by the City of Mante to Boulder was to honor the medical teams that had visited Mante over a 20 year period. A committee made up of members from the Dairy Center and the Sister City committee are developing a plaque or signage which will tell visitors to the Dairy Center about the origins of the Mural. It is planned that a ceremony will occur on April 1 to mark this new addition to the north wall of the Dairy Center.
- First Presbyterian Church: Dr. David Rodriguez has been invited to give a “temple talk” at the 9:30 a.m. service on at Boulder First Presbyterian church on April 1. He will present a plaque to express thanks for the close relationship between the church and citizens of Mante over the years.
- Boulder Community Hospital: The delegation will bring a piece of art to donate to Boulder Community Hospital in appreciation for the medical campaign led by BCH over the years. At the time of the dedication on April 2, the Boulder Mante Sister City committee will present a plaque to Erick Diaz of Mante. Erick has been a faithful servant to coordinate all 20 medical campaigns and an indispensable liaison to foster Sister City relationships for the past twelve years.
- City Council Proclamation: The Mante delegation will visit City Council at the beginning of its meeting on April 3. A Proclamation will be read declaring April 1-7, 2012 Boulder Mante Sister City week.
- Additional visits: Specific meetings are being arranged for the delegation to meet with Boulder dentists who wish to continue dental missions in the Mante region, with Boulder Rescue Service which has emergency response items to donate to the Red Cross (Cruz Roja) in Mante and with teachers in various bi-lingual programs in Boulder Valley Schools.

Musical Instruments: In 2008, the Boulder Mante Sister City committee was able to collect various used band instruments that were donated to a Community Band in Mante. The Sister City committee in Mante has asked for additional band instruments to be donated to add to the collection of instruments.

Ryan Elementary: In early Dec, 2011, Celeste Landry and Jeannie DeMarinas made several presentations at Ryan Elementary in Lafayette regarding the culture of Mexico and life in our Sister City community of Mante. Subsequently, these two board members received over 60 thank you notes from students at Ryan Elementary for their presentation.

Host family: In early 2011, the family of one of the long-term supporters of the medical mission requested help in hosting his children in the Boulder area. These two children were received by two Boulder families and the Boulder Valley School District.

Administration: In conformance with the requirements of City of Boulder resolution 631, the following information is provided:

A(1) Copy of Dept. of Treasury letter stating determination of status of organization under section 501(c)(3) is available for inspection, upon request.

A(2) List of Board members:

The Boulder Mante Sister City committee is delighted that Tim Plass has been named Council liaison to its Sister City Committee and welcomes his active involvement in its activities.

Norris Hermsmeyer, President
Pam Hyink, Secretary
Chan Mortimer

Jean Bedell, Vice-President
Rich Lopez, Treasurer
Celeste Landry

Rod Tuenge
Elfa Rodriguez
Lester Lurie

Jesper Frant
Jeannie DeMarinas

A(3) By-laws of the Boulder Mante Sister City Committee state that membership is open to anyone with an interest in the work of the committee and membership shall not be denied to anyone base on race, religion, nationality, membership in a minority group, membership in a particular social group or because of expression of unpopular political opinions.

A(4) Financial report:

Starting balance Jan. 1, 2011 \$ 7,527.17

No activity

Ending balance (12/31/11) \$ 7,527.17

BYFC Annual Report 2011

March 1, 2012

--April 30. The 6th annual Sakura Project.

The group of citizen volunteers with the expertise provided by the staff of Boulder Forestry Service Department, we added 35 more new Somei Yoshino Sakura cherry trees in the Martin Acer Park.



Osborn proclaimed the April 30 to be the Sakura Day and handed a proclamation certificate to Minori Murata, an executive officer of the Sakura Project. Mayor Osborn also dedicated a bench to the Sendai earthquake and tsunami victims.

Following the day of earthquake and tsunami, the situation in victim was changing by the day, improving in some areas while in other areas are worsening. In Yamagata, there were over 300 internally displaced students who were living in city's temporally evacuation centers.

The good news is that, in April a donation totaling 500,000yen (\$6,200) was delivered to our friends in Yamagata-Boulder Sister City Association. They and city staff worked together, offered some comfort and assistance how ever small yet so appreciated.



Mayor Ichikawa of Yamagata was particularly grateful to receive this show of friendship and generous gesture coming from their sister city, Boulder. He wishes to extend his heartfelt thank you to all the people who contributed to the fund.

2011 BYFC Financial Statement

Cash Balance December 31, 2010	\$	720.24
Total income into Earthquake Fund	\$	8,172.46
Cash Disbursements:		
Secretary of State	\$	10.00
Total Cash donation to Earthquake victim:	\$	7,686.57
Japan America Society of CO membership	\$	45.00
Total Cash Balance December 31, 2011	\$	1,151.13

For information:
Call Yoko Tamaki Brandt at 303-447-3117 or
by e-mail at tamakibrandt@earthlink.net



2011 Annual Report

The Boulder-Cuba Sister City Organization is an all-volunteer non-political 501(c) (3) charitable organization. Membership is open to all regardless of race, religion, nationality, political beliefs.

- **City of Boulder Resolution 631 Compliance**
Boulder-Cuba Sister City Organization maintains compliance with all provisions of Resolution 631 regarding: (1) 501(c)3 status; (2) board of directors; (3) membership; (4) financial responsibility. Documents are available for public inspection by contacting Kathleen Hennessey 2835 LaGrange Circle, Boulder, CO 80305.

Highlights of the year 2011 include:

- **Receiving an Educational/People to People travel license** from the U.S. Department of the Treasury to engage in non academic educational travel to Cuba. This is the first time we have been able to obtain a travel license in the 10 years of our existence. We traveled with a group of 18 Boulder residents to Cuba in January 2012 for 10 days, and have another delegation planned for early June 2012.
- **Hosting "Cuba Day"** in cooperation with the Boulder Senior Center, July 23. Activities included: talk by Harlan Abrahams, attorney and co author of the upcoming book, *Raul Castro and the New Cuba: a Closeup View of Change*; talk about the origin of the Cuba sister city program by Spense Havlick; Powerpoint presentations about eastern Cuba and preservation and renewal in Old Havana; exhibits of photographs, paintings, sculptures and musical instruments; Latin dance lesson; Films: *Salud* about Cuban health outreach; *Yank Tanks* about Cubans keeping old American cars going and *The Kingdom of the Bee Hummingbird* about Humboldt National Park; tapas (little plates) of rice and beans, vegetarian empanadas, fruit, and coconut

cookies prepared by Spice of Life and donated by Boulder Municipal Action for Immigrant Integration.

- **Public meeting** and election of officers, May 10.
Featured speaker was Mark Rucker co author of *Smoke. The Romance and Lore of Cuban Baseball*.
No officer or member of the board is a part of any commercial venture in Yateras. Officers of the Board for 2011 are:

Kate Hennessey	President
Jennifer McDonald	Vice President
Ellie Friedman	Secretary
Pat Comer	Treasurer
- **Financial report:**
At the beginning of 2011 we had a cash balance of \$5,326.26. At the end of 2011 we had a cash balance of approximately \$13,500.

Kathleen Hennessey
February 28, 2012

CITY OF BOULDER
BEVERAGE LICENSING AUTHORITY
*** * * MINUTES * * ***
WEDNESDAY, MARCH 21, 2012, 4:00 P.M.
BOULDER CITY COUNCIL CHAMBERS
MUNICIPAL BUILDING - 2nd FLOOR
1777 BROADWAY, BOULDER, COLORADO

NAME OF BOARD/COMMISSION: Beverage Licensing Authority (BLA)
March 21, 2012

DATE OF MEETING:

NAME & PHONE OF PERSON Mary Mead, Licensing Assistant (303.441.3091)
PREPARING SUMMARY: Mishawn Cook, Tax & License Manager (303.441.3010)

NAMES OF MEMBERS, STAFF, AND INVITED GUESTS PRESENT:

Board Members: Harriet Vincent Barker, Lisa Spalding, Richard Tucker, Timothy McMurray,
and Dave Zessin

Staff Present: Sandra Llanes, Assistant City Attorney; Mishawn Cook, Tax & License
Manager; Mary Mead, Licensing Assistant

QUASI-JUDICIAL MEETING OUTLINE OF AGENDA

1. Roll Call and Hearing Conductor Assignments Approval

Mishawn Cook confirmed with Sandra Llanes and re-appointed BLA member Lisa Spalding that Member Spalding remained under her sworn oath as a BLA member. Roll call completed with all BLA members present. Chair Zessin, Member Tucker, and Member Spalding submitted corrections to the February 2012 minutes which were then updated prior to BLA Chair's signature. Member Tucker moved, seconded by McMurray, to approve the February 15th minutes with the stated corrections. Member Barker abstained from the vote due previous month's absence. Motion approved 4-0.

There was no public comment concerning hearing conductor assignments. Member Barker moved, Tucker seconded, to approve hearing conductor assignments. Motion approved 5-0.

2. Matters from the Boulder Police Department

Officer Carlene Hofmann reported that out of most recent stings there were only 2 violations out of 35, so those checks went really well. St. Patrick's Day holiday also went well with no incidents to report. Officer Hofmann noted that since October Boulder police have issued 151 fake ID tickets resulting from confiscated IDs.

3. Matters from the Responsible Hospitality Group

John Balliet introduced himself and spoke on behalf of RHG. Mr. Balliet first provided general information about the RHG organization, first stating that RHG meets monthly, first Wednesday of each month at 2:30pm, and that the next meeting is April 4th at Oak on 14th. Mr. Balliet noted that the BLA was previously provided with January RHG meeting minutes and attendance records/membership list and that currently membership is at 63 members, with a few new additions. RHG does invoice as per last meeting. 2012 ID guides have been distributed to RHG members and more than half of the states provide a picture of the state's hologram under UV light. The RHG group is currently working on updating their website. Mr. Balliet noted for the BLA that two new RHG members, Bottles and Boulder Wine and Spirits, and one active member, La'ua's Taco Shops, are appearing at today's hearing, given that in order to be considered an active member you must attend 8 out of the 11 yearly meetings.

4. Show cause hearing concerning a January 14, 2012 violation and whether the Retail Liquor Store type liquor license held by 28th Street Wine Partners, LLC d/b/a Boulder Wine & Spirits, 3325 28th Street, Boulder, CO 80302, should be suspended or revoked.

Nick Patinella, licensee partner and store manager, was sworn in and provided testimony. Bob Keatley, Boulder Police prosecutor, advised that a stipulation had been reached in this matter and that the licensee would waive the procedure's reading. Mr. Patinella confirmed the stipulation to the underage sale on January 14, 2012 and waived the reading of the procedural rules. Member Spalding conducted the hearing and confirmed that no BLA members had any conflicts of interest or ex-parte communications. Member McMurray moved, Barker seconded, to accept the stipulation. Motion passed 5-0.

Mr. Patinella provided BLA with a comprehensive look at their training packet and provided additional mitigation information which was marked as agenda 4, exhibit 1. Mr. Patinella stated that the licensee was not members of the BARS program, but they just joined the RHG recently. Mr. Patinella noted that they will accommodate requests for donations for non-profits, such as two bottles of wine for gift baskets, or gift certificates, etc. Mr. Patinella advised that the last class training for employees was at the Boulder Police Department, which didn't have an expiration date.

Chair Zessin stated appreciation for the responsible advertising and community contribution. Member Zessin moved, seconded by McMurray, to set the penalty for this violation at 2 days served with 7 days abeyance. BLA members discussed a fine in lieu of 1 day served, and were advised by Ms. Llanes that the fine was a \$200 minimum and \$5000 maximum by statute and calculated as 20% of business sales from last 3 full months of sales. Chair Zessin moved, McMurray seconded, to accept the proposed date of April 15,

2012 for the 1 suspension day. Motion passed 5-0. Member McMurray moved, seconded by Tucker, to allow payment of a fine in lieu for 1 day served and financial records to be provided to the licensing office in the next 14 days. Motion approved 4:1 with Zessin opposed.

5. Show cause hearing concerning a January 14, 2012 violation and whether the Retail Liquor Store type liquor license held by GL Partners, LLC d/b/a Bottles, 2540 Arapahoe Ave., Boulder, CO 80302, should be suspended or revoked.

Mark Painter, Esq. appeared as the applicant's attorney. The licensees, Larry Gray and Tracy Gray, were both sworn in and provided testimony for this hearing. Bob Keatley noted for the Authority that the licensees would stipulate to the underage sale on January 14, 2012 and would waive the reading of the procedural rules. Member Tucker was the hearing conductor. No conflicts of interest or ex parte communications were disclosed by Authority members. No public comment was given and no third parties requested interested party status. Mr. Painter confirmed on behalf of his client the stipulation to the facts and waived procedure reading. Member Barker moved, Spalding seconded, to accept the stipulation to an underage sale. Motion passed 5-0.

Member Tucker asked if they had anything to offer besides the packet they provided to the BLA. Mr. Painter apologized on behalf of his clients who were embarrassed that this is the second violation within a year, stating that Mr. Gray is heavily involved in the community as a YMCA basketball coach, board member for several charities, and involved in a number of sponsorships. Mr. Painter entered a donor contribution letter that was marked as agenda 5, exhibit 1.

Mr. Gray stated that after their first violation they terminated the employee who was involved in the violation and who was not TIPS certified. In the second violation, Mr. Gray did not terminate his employee Mr. Ryan, he couldn't justify removing an employee with 19 years experience, even though he did make a mistake. The Grays stated that they do take responsibility for their mistake, but they asked the BLA to take into account all the preventative measures they have in place. In addition, Mr. Gray stated that the business plans on shrinking their space in a change of location by moving to a smaller unit in the same shopping complex so they will have to close their doors for several days in order to do that.

Chair Zessin clarified with Mr. Gray that after first violation employees are trained every year and after the second violation they joined the RHG. Mr. Gray noted that they employ 9 employees, 4 of which are managers, and that a manager is always on the floor during hours of operation, that vertical IDs must be approved by management, and that Mr. Gray is at the store 7 days a week. Member McMurray and Mr. Gray discussed if their store policies show how seriously the owner takes alcohol service and if 8 hours of cashier training was sufficient for their business. The Authority members and Mr. Gray discussed their ID checking policy for customers that appear over 30 years of age.

The Authority discussed mitigating and aggravating factors. Chair Zessin noted as to mitigating factors that he appreciates their advertising approach. Member Barker stated that she feels the store makes a good community effort. Member Spalding inquired what the total suspension was for A-OK Liquor and Gunbarrel Green Liquors for reference. Chair Zessin moved, Spalding seconded, that the violation penalty for this violation be set at 12 days served with 14 days held in abeyance. Motion approved 5:0. Mr. Gray requested to serve the 12 suspension days from March 25 to April 5, 2012. Chair Zessin moved, Spalding seconded, to accept requested suspension dates. Motion passed 5-0.

6. Show cause hearing concerning a January 27, 2012 violation and whether the Hotel-Restaurant type liquor license held by, Hawi, Inc. d/b/a La'au's Taco Shop, 1335 Broadway, Unit B, Boulder, CO 80302, should be suspended or revoked.

Brice Wood, restaurant manager, was sworn in and provided testimony. Bob Keatley, BPD prosecutor, stated that the licensee would stipulate to the underage sale on January 27, 2012 and would waive the reading of the procedural rules. Mr. Wood confirmed the stipulation to the underage sale and waived reading of the procedures. Chair Zessin conducted the hearing and confirmed no conflicts of interest, ex-parte communications or interested parties present. Member Spalding moved, seconded by Barker, to accept the stipulation to the underage sale. Motion approved 5:0.

Mr. Wood stated that he has taken several steps since the violation to improve his abilities, including becoming part of RHG, participation in the CU restorative justice program, and that they also are no longer accepting vertical IDs. Member Tucker requested that Officer Carlene Hofmann amend the BPD affidavit on the record, related to the names of underage operatives.

Mr. Woods stated that all employees are currently trained at his time, and that he had tried to obtain TIPS cards in time for this hearing, but did not receive them in the mail. Mr. Woods stated that the business sale of alcohol is under 16% and that the business also donates regularly to multiple charities for local community.

The Authority discussed mitigating factors, noting that all servers are trained and that the licensee is an active member of RHG. Member McMurray moved, seconded by Barker, to set the penalty for this violation at 4 days served with 10 days held in abeyance. Motion approved 4:1 with Tucker opposed. Mr. Woods requested to serve the 4 suspension days from March 26 to 30, 2012. Member Tucker moved, Barker seconded, to accept these suspension dates. Motion passed 5-0.

7. Show cause hearing concerning a January 27, 2012 violation and whether the Hotel-Restaurant type liquor license held by, Pizza Fusion of Colorado, Inc. d/b/a BOP/Boulder Organic Pizzeria, 1175 Walnut, Boulder, CO 80302, should be suspended or revoked.

Duncan Newman, restaurant co-owner, was sworn in and provided testimony. Bob Keatley, BPD prosecutor, stated that the licensee stipulated to the underage sale on January 27, 2012 and would waive the reading of the procedural rules. Chair Barker

conducted the hearing and confirmed no conflicts of interest, ex-parte communications or interested parties present. Mr. Newman confirmed the stipulation to the underage sale and the waiver of procedures reading. Member McMurray moved, Tucker seconded, to accept the stipulation to the underage sale. Motion approved 5:0.

Mr. Newman apologized it is the third time to be in front of BLA, and his 2nd violation. Mr. Newman has very few employees at this time. The employee did ask for ID but was a case of human error did the math wrong. Business is not profitable; however, they will donate to local charities 3-4 organizations a month. They usually provide a \$30-\$50 gift certificate per organization and for their events called spirit nights they will donate percentage of sales to the sponsored schools.

Member Spalding asked why they had their hearing moved to an earlier date. Mr. Newman replied that he does not know if he will be here next month, and needed to face punishment before they turn over license or try to sell business. Mr. Duncan said their policy will not take vertical ID, but if patron insists they are 21, they will show a manager for a second opinion. In this case the employee still works there, but her punishment will be to be forced to work every day of suspension. Their alcohol sales are very low an estimated between 16%-22%.

The Authority discussed mitigating factors. Member McMurray moved to set the penalty for this violation at 5 suspension days served with 9 days held in abeyance. Motion approved 5:0. Mr. Duncan requested to serve the 5 days from March 25 to 29, 2012. Chair Zessin moved, Tucker seconded, to accept these suspension dates. Motion passed 5-0.

8. Public hearing and consideration of whether there is good cause for a non-renewal of a January 23, 2012 License Renewal Application from Café Nostro Ltd. d/b/a Caffè Sole, 637 South Broadway, Unit R, Boulder, CO 80305; Suter Du Bose, President, Ashkan Angha, Investor, and Erik Williams, Manager with a premise business mailing address, for a Beer and Wine type Liquor license.

Chair McMurray was the hearing conductor. Suter Du Bose, licensee co-owner, and Erik Williams, location manager, were both sworn in, confirmed premise posting, and testified in this matter. Ms. Cook noted that this renewal was filed late, and that both occupation and sales tax were an issue. Mr. Du Bose stated that Caffè Sole has been in operation for 18 years, 17 years with the same accountant, but that the accountant has recently had health issues and stopped taking care of taxes.

Member McMurray stated that he was not comfortable renewing a license that owes back taxes, and suggested that the BLA continue the item for 60 days for a future hearing so they can be current. Mr. Du Bose then asked for a continuance for 60 days.

Ms. Cook stated that question 12 on the state application needs to be filled by the licensee to complete the renewal application. Chair Zessin moved, Spalding seconded, to approve a 60 day continuance to be re-scheduled to May 16, 2012 hearing. The motion passed 5-0.

9. Public hearing and consideration of whether there is good cause for a non-renewal of a January 31, 2012 License Renewal Application from Do Sook Kim d/b/a Williams Village Liquors, 655 30th Street, Boulder, CO 80303; Do Sook Kim, Owner and Manager of Record, with a premise business mailing address, for a Retail Liquor Store type Liquor license.

Member Spalding was the hearing conductor. Licensee Do Sook Kim and manager Sung Ju Kim were both sworn in and confirmed premise posting. The procedure rules were read. Member Spalding confirmed that no BLA members had any conflicts of interest or ex-parte communications. Officer Carlene Hoffman with BPD testified that upon inspection of this retail liquor store they were holding onto fake IDs and not turning them in the allotted time of 72 hours. Ms. Kim stated they don't get very many fake IDs. Ms. Kim was also confused when Officer Hoffman came for an inspection. Ms. Kim stated that she did not understand what inspection of financial records meant. Ms. Cook explained to licensees that they need to keep track of supplier receipts and receipts of inventory. Ms. Kim stated that she keeps financial records in a draws next to the register and that she also keeps a wire notebook next to register for record keeping.

Member Spalding suggested that Officer Hofmann might contact the BPD officer who helped with language translation for this licensee during their prior renewal hearing. Officer Carlene Hoffman agreed with a non-automatic renewal for this licensee for next year's renewal.

Member McMurray moved, Tucker seconded, to approve the renewal for a retail liquor store type liquor license and that the renewal will be put on non-administrative renewal for next year to check in with Ms. Kim and BPD. Motion passed 5-0.

10. Public hearing and consideration of a January 13, 2012 application from NaFoCo LLC d/b/a Native Foods Cafe, 1675 29th St., Suite 1272, Boulder, CO 80301; Seth Brent, 100% Owner and proposed Registered Manager, with a business mailing address of 4949 N. Broadway, Unit 134, Boulder, CO 80304 for a transfer Hotel-Restaurant type liquor license.

Robert Dill Esq. appeared as the applicant's attorney. Seth Brent, applicant owner, was sworn in and provided testimony regarding this application. Member Tucker was the hearing conductor. Mr. Dill waived the procedure rules reading on behalf of his client. Member Tucker confirmed that no BLA members had any conflicts of interest or ex-parte communications.

Mr. Dill provided an affidavit for posting that was accepted as agenda item 10, exhibit 1. Mr. Bent discussed service and sale of alcohol describing that drinks will be ordered at the same time as food at the counter, but that patrons can order drinks at the table also. Mr. Bent stated that as owner he will be there as much as he can given that he lives in Boulder, but he can't guarantee full-time, so he has hired a full-time manager who is currently being trained. Ms. Cook noted that the registered manager will need to submit the proper paperwork in order for them to be added.

Mr. Bent estimated that alcohol sales if licensed will be estimated between 1-2%. Question number 13 must be amended. Member Spalding suggested that applicant find another method instead of the calculator method for ID checking and that application question 13 should be amended. Member McMurray suggested RHG membership as an option for this new applicant to become familiar with Boulder and liquor laws.

Member McMurray moved, Barker seconded, to approve this new hotel-restaurant liquor license application. Motion passed 5-0.

11. Matters from the Assistant City Attorney.

Ms. Llanes will wait to bring up with questions she had regarding the prior meeting for the BLA retreat. At the retreat they will discuss petitioning, and the procedure for show-cause hearings. Member McMurray suggested a time limit for landlord's possession of being able to hold onto a liquor license.

12. Matters from the Licensing Clerk.

A i. Boundaries: Beehive:, new/H-R license, 2018 10th St.

The Authority discussed the following boundaries which were the same as recent application for Pasta Vino restaurant as follows: Maxwell Avenue to High Street on the North, Arapahoe on the South, 6th Street on the West and 17th Street on the East.

Member Spalding moved, and Tucker second, to set the neighborhood boundaries for this application as above described. Motion passed 4-1 with McMurray opposed.

A ii. Boundaries: Black Cat Restaurant, perm modification/H-R license, 1964 13th St.

The Authority discussed the following boundaries which were the same as recent application for Oak at 14th restaurant as follows: Bluff Extended on the North, Arapahoe on the South, 9th Street on the West and 20th Street on the East.

Member Spalding moved, Barker seconded, to set the neighborhood boundaries for this application as above described. Motion passed 5-0.

A iii. Boundaries: Bottles, change location/Retail Liquor License, 2520 Arapahoe Ave.

The Authority discussed the following boundaries as follows: Pearl Street on the North, Baseline on the South, Broadway on the West and Foothills Parkway on the East.

Member Tucker moved, Barker seconded, to set the neighborhood boundaries as above described for this application. Motion passed 5-0.

B i. Amended City Petitioning Forms

Chair Zessin requested to have draft petition form amended to show Hours of Operation in preparation for the BLA Retreat.

B ii. Cuvee Permanent Modification

Ms. Cook requested to be allowed by the BLA to handle this permanent modification administratively because it is not a change to entries or exits, does not increase the size of the bar area or increase the seating capacity. The Authority allowed her to proceed in this manner.

B iii. March 2012 Special Events & Temporary Modifications

Ms. Cook noted that the Authority had received the monthly list in their packet. The Authority and Ms. Cook discussed that temporary modification liquor licensee applicants must show continuous possession of the event space even if they wanted to have the modification continue for a complete month. In that instance, the licensing office would post for a 10 day period and if negative public feedback is received, then the modification application would be scheduled for BLA hearing.

B iv. Shooters Reports

Ms. Cook noted that the monthly 25% food reports for 2 months from Shooters Grill and Bar had been emailed to BLA members. Ms. Cook and the Authority members discussed a bill that is currently in the state legislature, related to the 25% food requirement for hotel-restaurant liquor licenses, that clarifies a 1 year term thus reports would be reviewed at annual renewal if the bill becomes law.

B v. BLA Council Interviews and New Member Appointment.

Member Lisa Spalding's re-appointment as a BLA member for another 5 year term was discussed.

B vi. BLA Retreat Planning

Monday May 14, 2012 was announced as the BLA retreat date and it was noted that the retreat will be held in the Fishbowl conference room of the City Manager's Office from 4pm-8pm.

13. Matters from the Chair and Members of the Authority:

No matters were discussed.

ADJOURNMENT

Member McMurray moved, Barker seconded, to adjourn the meeting. Motion passed 5-0, and thus the hearing was adjourned at 8:20 p.m.

TIME AND LOCATION OF FUTURE MEETINGS, COMMITTEES OR SPECIAL HEARINGS:

3rd Wednesday of every Month at 4PM in City Council Chambers for 2012.

Attested:

Approved:

Mishawn J. Cook, Tax and License Manager

Beverage Licensing Authority Chair



CITY OF BOULDER
Boards and Commissions Minutes

NAME OF COMMISSION: Downtown Management Commission			
DATE OF MEETING: Monday, April 2, 2012			
NAME/EXTENSION OF PERSON PREPARING SUMMARY: Ruth Weiss, x7318			
NAMES OF MEMBERS, STAFF AND INVITED GUESTS PRESENT: MEMBERS: Christopher Cornelius, Virginia Patterson, Sue Deans, Scott Crabtree, Molly Winter, Ellen Cunningham, Ruth Weiss, Donna Jobert, Kurt Matthews, Commander Curtis Johnson, Lisa Martin			
INVITED GUESTS: Sean Maher			
GUESTS SPEAKERS:			
TYPE OF MEETING:	<u>REGULAR</u>	CONTINUATION	SPECIAL
SUMMATION: Scott Crabtree was sworn in. Police stats and mall maintenance was discussed; Sean Maher gave an update on BID that included the no smoking ban on the mall concept and a branding campaign. Garage signage and graphics was mentioned along with a Civic Use Pad update, Pro Cycling Challenge and bond projects.			
Deans motioned to approve the March 5, 2012 meeting minutes. Patterson seconded. Approved unanimously.			
Deans motioned to adjourn, Crabtree seconded and all commissioners were in favor.			
ADJOURNMENT: 6:32 p.m.			
ATTACH BRIEF DETAILS OF ANY PUBLIC COMMENTS:			
TIME AND LOCATION OF ANY FUTURE MEETINGS, COMMITTEES OR SPECIAL HEARINGS: May 7, 2012, Council Chambers, 1777 Broadway			

Send a hard copy to Central Records. Send an electronic copy to the City Manager's Office to marshall@boulder.colorado.gov. Do NOT add a footer but make sure to leave room for the CMO to add one. Make sure to delete these instructions from your final document before submitting.

**CITY OF BOULDER
LANDMARKS BOARD
March 7, 2012
909 Arapahoe Avenue, West Senior Center, Creekside Room
6 p.m.**

The following are the action minutes of the March 7, 2012 City of Boulder Landmarks Board meeting. A digital recording and a permanent set of these minutes (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). You may also listen to the recording on-line at: www.boulderplandevlop.net.

BOARD MEMBERS:

Mark Gerwing

Kurt Nordback

Liz Payton

Lisa Podmajersky, Chair

John Spitzer

*Mary Young **Planning Board representative without a vote*

STAFF MEMBERS:

Debra Kalish, Assistant City Attorney

James Hewat, Historic Preservation Planner

Marie Zuzack, Historic Preservation Planner

1. CALL TO ORDER

The roll having been called, Chair **L. Podmajersky** declared a quorum at 6:05 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

On a motion by **L. Payton**, seconded by **K. Nordback**, the Landmarks Board approved (5-0) the minutes for the February 1, 2012 board meeting.

3. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

**4. DISCUSSION OF LANDMARK ALTERATION AND DEMOLITION
APPLICATIONS ISSUED AND PENDING**

5. ACTION ITEMS

LANDMARK ALTERATION CERTIFICATE:

A. Public hearing and consideration of a Landmark Alteration Certificate to remove an existing 280 sq. ft. garage and in its place construct a one and one-half story, 470 sq. ft. two-car garage and to construct dormers, a gable, a rear addition on the main house at 1815 Mapleton Avenue (landmark designation pending) per Section 9-11-18 of the Boulder Revised Code (HIS2011-00215) Applicant: Steve Montgomery, architect. Owner: Brad Schell

Board members were asked to reveal any ex-parte contacts they may have had on this item.

M. Gerwing made a site visit and reviewed some aspects of the project at Landmarks design review committee.

K. Nordback made a site visit and reviewed some aspects of the project at the Landmarks design review committee.

L. Payton made a site visit and reviewed and reviewed some aspects of the project at the Landmarks design review committee.

L. Podmajersky made a site visit and reviewed and reviewed some aspects of the project at the Landmarks design review committee.

J. Spitzer made a site visit and reviewed and reviewed some aspects of the project at the Landmarks design review committee.

Applicant's Presentation

Brad Schell, 1815 Mapleton Ave., owner, spoke in support of issuance of the landmark alteration certificate.

Public Hearing

Phillip Cory, 274 Spruce St, co-owner of 2320 18th St., spoke in support of the landmark alteration certificate.

Motion

On a motion by **L. Podmajersky**, seconded by **M. Gerwing**, the Landmarks Board approved (3-2, **L. Payton** and **K. Nordback** opposed) a landmark alteration certificate request to rehabilitate and add to the house, to demolish the existing garage, and in its place construct a one and one half-story garage at the pending landmark property at 1815 Mapleton Avenue as detailed on drawings dated 02.01.2012, in that, subject to the conditions below, the proposal generally meets the requirements in Section 9-11-18, B.R.C. 1981, and to adopt the staff memorandum dated 03.07.2012 as findings of the board.

Conditions of Approval:

1. The applicant shall be responsible for constructing the house in compliance with the approved plans dated 02.01.2012 except as modified by these conditions of approval.
2. Prior to submitting a building permit application and final issuance of the Landmark Alteration Certificate, the applicant shall work with the Landmarks design review committee to find ways to reduce the visual impact of the front gable and subtly differentiate it from the historic house, revise plans to simplify the proposed patterns on the addition to be more compatible with the historic house, and provide details regarding doors, windows, roofing, siding, and paving around the new garage, and explore possible options to retain the existing chimney, all to ensure that the approval is consistent with the *General Design Guidelines* and the intent of this approval.

3. The front gable form be more subservient to the main hip roof form and that the five side gabled dormers be revised to a more simplified form, all with the intent to keep the main hip roof form visible and dominant.

L. Payton opposed because she considered that the front façade should be preserved as it is.

K. Nordback opposed because he had concerns about there being too many conditions that would need to be addressed at Landmarks Design Review Committee. He noted that the original house is simple in form and all the proposed changes would make it much more complex.

LANDMARK DESIGNATION

B. Public hearing and consideration of an application to designate the building and portion of the property at 950 28th Street as a local historic landmark per Section 9-11-5 of the Boulder Revised Code, 1981 (HIS2011-00263). Applicant/Owner: Steven Simonetti/First Christian Church.

Applicant's Presentation

Steve Simonetti, Multicon/Edwards, Columbus, Ohio, applicant and developer, spoke in support of landmark designation.

Public Hearing

Abby Daniels, 1123 Spruce St., Historic Boulder, spoke in support of landmark designation.

Motion

On a motion by **L Podmajersky**, seconded by **M. Gerwing**, the Landmarks Board recommended (5-0) that City Council designate the property at 950 28th Street as a local historic landmark, to be known as the First Christian Church, substituting the revised landmark boundary drawing dated March 7, 2012, for Figure 12 in staff memorandum, finding that it meets the standards for individual landmark designation in Sections 9-11-1 and 9-11-2, B.R.C. 1981, and adopted the staff memorandum dated March 7, 2012, as findings of the board.

6. MATTERS FROM THE LANDMARKS BOARD, PLANNING DEPARTMENT AND CITY ATTORNEY

- A. Update Memo – Staff updated the board on Grandview Terrace and the development review comments for several project proposals that were provided in the staff memorandum, including the former Daily Camera site.
- B. Demolition ordinance changes – The board discussed having the possible demolition ordinance changes that have been discussed at previous meetings as an agenda item at the April meeting, but then decided to discuss this item at their retreat instead. The suggestion was made to send out a notice or email to interested parties before the demolition ordinance discussion, as well as an email regarding the recent report on historic preservation and sustainability.
- C. Staff asked for nominations for the Square Nail Awards for Preservation Month.
- D. The board asked staff to look into the silo that was demolished on North Broadway.

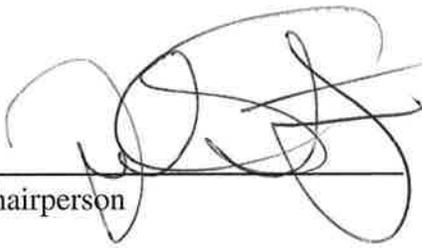
7. DEBRIEF MEETING/CALENDAR CHECK

8. ADJOURNMENT

The meeting adjourned at 9:07 p.m.

Approved on April 4, 2011

Respectfully submitted,



Chairperson

**CITY OF BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING SUMMARY FORM**

NAME OF BOARD/COMMISSION: LIBRARY COMMISSION

***DATE OF MEETING:** April 4, 2012

NAME/TELEPHONE OF PERSON PREPARING SUMMARY: Leanne Rizzo X3106

NAMES OF MEMBERS, STAFF AND INVITED GUESTS PRESENT: **LIBRARY COMMISSION MEMBERS:** Annette Mitchell, Anne Sawyer, Celeste Landry, Donna O'Brien, and Dan King. **LIBRARY STAFF:** Valerie Maginnis, Jennifer Miles, Kathleen Janosko, Leanne Rizzo, Gwen Holton, Melinda Mattingly, Mary Jane Holland, Wendy Hall, Grayson Hardman, Diana Sherry. **CITY STAFF PRESENT:** David Mallett and Eric Nickell. **PUBLIC PRESENT:** Alice McDonald, Peter Richards, and Judy Volc.

Call to order: The meeting was called to order at 6:45 p.m.

Public Participation: None.

Matters from the Commission

Consent Agenda: Administrative discussion ensued regarding the new formatting of the agendas for Library Commission meetings.

Approval of Minutes- The minutes of March 7, 2012 were approved as amended (4 in favor, Commissioner King abstained.)

Items for Action:

Swearing in New Commissioner- Dan King was sworn in by Commission Secretary, Anne Sawyer.

Election of New Officers- Commissioner Mitchell was unanimously elected Chair of the Commission. Commissioner Sawyer was unanimously elected Vice-Chair of the Commission. Commissioner Landry was elected Secretary of the Commission (4 in favor, Commissioner Landry abstained.)

Appointment of Foundation Directors- Commissioner O'Brien was appointed as one of the Foundation Directors (4 in favor, Commissioner O'Brien refrained.) Commissioner King was unanimously appointed as one of the Foundation Directors.

Items for Discussion/Information:

Grayson Hardman, Coordinator of Volunteer Services- presented information about the court-ordered community service volunteer program.

2013 Library Budget Overview 2013

2012 Library Budget Status Quarter One

Library Rules of Conduct- Commissioners recommended language revisions to the draft of the Library Rules of Conduct.

Matters from the Department

One Book 4 Colorado Initiative

Matters from the Commission

Retreat- The Library Commission retreat is tentatively scheduled for April 28, 2012 from 9 a.m. until 3 p.m.

Library Commission page- Commissioners discussed their recommended revisions to the Library Commission webpage.

Commission Priority Discussion- Commission discussed their priority discussion items for 2012. The May Commission Priority discussion item is the library's Capital Improvement Projects. Commissioner Landry requested that an update on these projects be included on every month's agenda.

Youth Services Program

Main Library Remodel Design Process-Commissioner O'Brien asked if there will be other opportunities for the Commission to offer their in-put on this process, other than during the two formal opportunities on the timeline. Director Maginnis explained that their feedback is welcome at any time.

Emergency plan question (from Director's Memo)-Commissioners recommended that the library staff revise the Boulder County Emergency Procedures Bulletin specifically for the Main Library.

Weekly Commission Update- Director Maginnis will provide a weekly update via e-mail and then it was also requested by the Commission that this update still be included in the Library Commission Meeting Information Memo.

Next Commission Meeting- Moving forward, any items that were not covered in the current meeting will automatically be added to the next meeting's agenda. The June 6, 2012 Commission meeting may possibly be rescheduled for June 13, 2012.

Adjournment – The meeting was adjourned at 9:10 p.m.

ATTACH BRIEF DETAILS OF ANY PUBLIC COMMENTS (LIMIT TO ONE PAGE):

TIME AND LOCATION OF ANY FUTURE MEETINGS, COMMITTEES OR SPECIAL HEARINGS: The next monthly meeting will be held on Wednesday, May 2, 2012 at the George Reynolds Branch Library, 3595 Table Mesa Drive.

**CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING
MINUTES**

Name of Board/ Commission: Transportation Advisory Board	
Date of Meeting: 13 February 2012	
Contact Information Preparing Summary: Laurel Olsen-Horen 303-441-3203	
Board Members Present: Andria Bilich, Spenser Havlick, Matt Moseley, Jessica Yates	
Board Members Absent: David Driscoll	
<p>Staff Present: Mike Gardner-Sweeney, Transportation Planning and Operations Coordinator Molly Winter, Executive Director; Downtown and University Hill Management Division and Parking Services Department Chris Hagelin, Acting GO Boulder Manager Randall Rutsch, Senior Transportation Planner Laurel Olsen-Horen, Board Secretary</p> <p>Boulder County Staff Present: George Gerstle, Transportation Director Julie McKay, Transportation Planning Manager</p> <p>CU Boulder Staff Present Melissa Yates, Director, Parking Services David Cook, Alternative Modes Manager</p>	
Type of Meeting: Advisory/ Regular	
Agenda Item 1: Call to Order	[6:02 p.m.]
The meeting was called to order at 6:02 p.m.	
Agenda Item 2: Approval of minutes from 9 January 2012	[6:02 p.m.]
Motion to approve minutes as presented from the 9 January 2012 TAB meeting Moved by: Bilich Seconded by: Yates	
Motion passes: 4:0	
Agenda Item 3: Public Participation	[6:03 p.m.]
<p>Jim Knopf: Is there an update on the NCAR/Deer Valley trail. Also, the Skunk Creek path between Hollyberry and NIST, is the city planning on maintaining anymore? It has not been plowed since the past storm. Staff response: staff will look into Skunk Creek plowing. NCAR/UCAR is interested in maintenance of the trail, but staff is still working out the details with them.</p> <p>Al Gunter: Mr. Gunter appreciates the staff's ability to time street lights throughout the city. Stanford was just repaved with new speed humps which are not affective at all. The city has gone out twice to fix the issue. Mr. Gunter would like to know why the city was not able to recreate the humps as they were prior to the re-pavement. The city has not done anything to help emergency response times, which has doubled over the past ten years. The city's Transportation Master Plan without financing isn't a plan, it's a fantasy. We need to plan for a long term future in Boulder. We are the only city that is planning for grid-lock. What is the city doing by not creating a sustainable city in the long run? Staff response: on the speed humps, there was no desire to change anything and the city will continue to work on the profile to make all involved satisfied.</p> <p>Gary Sprung: Lives in the Melody Catalpa neighborhood. Mr. Sprung does not appreciate when the stop light at Broadway and Linden is set to flashing yellow for Broadway traffic and flashing red for Linden traffic during snowstorms. If you are on Linden and trying to turn left on to Broadway, it is nearly impossible. The pedestrian light never turns to a walk signal during the flashing light time and crossing Broadway is absolutely impossible. The only way to get cars to stop is if you physically stand in the middle of Broadway. Possibly reducing the speed limit going down the hill may help so people have the ability to stop or drop more sand to allow for more traction for the vehicles on Broadway. Mr. Sprung passed out a catalog regarding sand dispensers on the back of pickup trucks.</p>	

Staff response: it was by the request of the emergency departments to change the signal at the Broadway / Linden intersection during inclement weather situations. This may have come about due to years of accidents etc. During the flashing light the pedestrian signal must be deactivated to balance the relative safety of all modes of transportation users.

Agenda Item 4: Staff briefing and TAB input regarding the Boulder County Transportation Master Plan (TMP) and 2012 Capital Improvements Program Implementation [6:25 p.m.]

George Gerstle and Julie McKay presented item to the board
Power Point presentation given for this item.

Executive Summary from Packet Materials:

No packet materials were presented for this item

Board Discussion and Comments Included: [6:42 p.m.]

General presentation comments:

- The data provided by the by the county is very helpful.
- How would the county-wide ECO pass work for Boulder, will it be blended in? Mr. Gerstle's response: the intent is to incorporate all municipalities within Boulder County. The reason Lyons and Nederland seem to work is because they are reached by only one regional route.
- CU has a bicycle service station, has the county thought about adding something similar? Response: the county has not thought about that, but that is something worth looking into.
- Erie seems to be the driving force in regards to transportation coming into Boulder. Has Erie been included in the county's TDM dialogue? County response: the challenge for Boulder County is that they do not have jurisdiction over land-use, so the county doesn't have any influence of things like new housing developments. The county's role is to find out how to incorporate those new developments into the infrastructure to help those new residents utilize county resources.
- What is the status of funding for residential streets? Response: it is currently county policy that rehabilitation of unincorporated roads be the responsibility of those that benefit most from them; the residents. There are many discussions with various HOAs to find ways to fund roadway maintenance.

Agenda Item 5: TAB work session regarding the Neighborhood Permit Parking Program (NPP) [7:17 p.m.]

Molly Winter, Bill Cowern and Eric Guenther presented item to the board

Executive Summary from packet materials:

The purpose of this memorandum is to provide background information in anticipation of a discussion with the Transportation Advisory Board concerning the Neighborhood Parking Permit program (NPP) at the February 13th meeting.

The discussion will be an opportunity to provide information about the program and receive feedback from the Transportation Advisory Board on issues recently raised with the latest expansion of the University Hill NPP; with the ultimate goal of reaching a mutual understanding of the Neighborhood Parking Permit program.

Board Discussion and Comments Included: [7:21 p.m.]

- The NPP is currently not self supporting; with the current level of cost tiers for the NPP, the program is no longer revenue neutral. Staff response: when the NPP was created, it was the opinion of the residents that the program should not be a revenue source for the city, but rather needs to maintain revenue neutrality. There is some concern that the cost of the city's lots/garages/NPP commuter prices may be less than what CU charges for the use of their lots/garages.
- How difficult would it be to redefine the NPP or eliminate it all together? Staff response: City Council would have to take action to eradicate the ordinance in relation to the NPP. However, the NPP has the interest of the community at large, and they have advocated for the NPP. NPPs are created in traffic generators. Re-inventing an NPP would need to factor in the silent majority (the residents that want reasonable access to their homes).
- CU looks to the city to see what they are doing in regards to programs, costs, O & M etc. and the city needs to make sure that the NPP continues to work with their partners – CU Boulder.

- The NPP is originally about neighborhood livability, and making any drastic changes to the program may have many unwanted side effects.
- Stanford has a program that pays for people to not drive their cars – Cash out program, would the city consider something along those lines?
- Flexible permit – new permit program that is only good for “x” days per week. The current permit program is a 24/7 permit which seems to encourage commuter ship.
- Since the Uni Hill area is mostly residential permits, maybe that would be a place to
- There is concern if the city doesn’t look into making changes to the NPP program, than we will start to lose sight of opportunities to address policies, governing behaviors and costs.
- The prices for monthly parking in Downtown Denver are so much higher than what the city of Boulder is charging. Are there opportunities to look into Boulder’s garage commuter passes? Denver charges \$160/month.
- Are we at the point where an independent analysis would make sense? Someone that can look into the pros and cons for commuter passes vs. residential passes and related cost.
- What is it about the current NPP that board believes is lacking? What are the goals the NPP should obtain? Board response: the board doesn’t have a current proposal at this time. They believe that there is lacking data to allow for them to have a full understanding of the program’s potential, they are more concerned on finding ways to reduce vehicle miles traveled and the number of single occupancy vehicles.
- It seems that after a snowstorm, there are hundreds of vehicles parked in the Uni Hill neighborhoods, which are left there until the snow has melted. But this can show how much the students are not using their vehicles and are also parking their vehicles at no cost. Staff response: students are reluctant to accept more NPP areas as they are not able to find free parking and since they are students with tuition dues and all that encompasses. Parking Services has offered them commuter passes at a reduced cost merely due to the fact that there needs to be a certain amount of “white space” available for the residents. NPP create the balance and structure for the residents and the students. The Uni Hill NPPs prove that the program works.
- NPPs work very well. NPP residents should not be penalized just because they live in a NPP neighborhood. TAB needs to be careful to make sure that they are not looking into social engineering, by trying to dis-incentivize people that are working/living/visiting Boulder. Boulder already has a reputation around parking being difficult and living here is too expensive, which leads them to move to less expensive areas, and thus creates this influx problem in the first place. (Last year alone, the city wrote \$2M in parking tickets – 97,000 in total, which is equivalent to one parking ticket per resident.) We are doing enough already to discourage people from coming to Boulder.

Agenda Item 6: Staff briefing and TAB input regarding the 14th/Walnut Transit Center project concept designs

[8:20 p.m.]

Randall Rutsch presented item to the board.

Executive Summary from packet materials:

In its Jan. 9, 2012 packet, the proposal for a rolling update of the Transportation Master Plan (TMP) was presented to the Board. This approach is intended to continue development of the plan as a living document that is continuously updated to reflect changing conditions and new challenges. While the overall TMP update process is beginning with the first phase assessment work, a parallel process will be addressing several aspects of the transit system. These are near term improvements to the 14th and Walnut Transit Center and near term transit service planning. We anticipate these efforts will be followed by a long term transit vision planning effort as the first major thrust of the TMP update effort.

The near term improvements to the 14th and Walnut Transit Center are supported by nearly \$1.2 million in Capital Bond funds and Colorado Department of Transportation FASTER grant funds. The state funds require that improvements be made in 2012 so the design process needs to be fast tracked. Background analysis and initial design development has occurred at the staff level and an initial public open house is scheduled for March 12, 2012. The near term service planning process will be a cooperative effort between CU, Boulder County and RTD to re-calibrate existing transit services in anticipation of the planned opening of the Boulder Junction transit facility and the expanded facilities and classroom space on CU’s East Campus. Once the near-term transit service

planning process is complete staff anticipates moving into a planning effort geared toward refining and implementing a long term vision for transit in the community. Building upon the work already completed, this effort will focus on updating the transit component of the TMP.

As the TAB is serving as the conveners of the TMP process, the Board will have a prominent and ongoing role in each of these efforts. Portions of many TAB meetings will be used as working sessions and for public discussion on the topics and public open houses are proposed to be paired with TAB meetings. The Board is asked to provide comments on the proposed work programs for each effort and the draft key milestones included in Attachment A.

Board Discussion and Comments Included:

[8:30 p.m.]

- In regards to Bus Rapid Transit (BRT) what capacity issues are we looking into and whether or not Boulder Junction would resolve some of the issues? Staff response: faster buses and more of them, however, things may change. The FasTraks program said that additional service to both 14th and Walnut and Boulder Transit Village. It is the hope of the city that the BRT vehicles used, will in fact be true BRT vehicles.

Agenda Item 7: Matters

[8:45 p.m.]

Matters from the Board Included:

Board member Yates brought up the below matter(s):

- What are the options for the flashing light during inclement weather at Broadway and Linden? Staff response: we understand that there is difficulty surrounding this intersection, however, as there are only a small handful of days within a given year that this is an issue, staff feels that commuters may choose to utilize either the Skip stops to the north or south of Broadway and Linden – around 500' away from the stops right at Broadway and Linden.

Board member Bilich brought up the below matter(s):

- On Wednesday, GAC will be discussing the Fourmile Canyon Creek (19th – 22nd Streets) CEAP and board member Bilich would like to ensure that staff is aware that TAB is supportive of the staff recommendation.

Board member Havlick brought up the below matter(s):

- What about placing a PAFS (Pedestrian Actuated Flashing Sign) between Linden and Kalmia to mitigate the need for “sliding room” for vehicles to be able to stop in time for a pedestrian wishing to traverse Broadway.

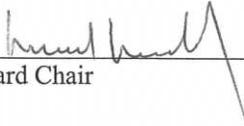
Matters from staff included:

[8:50 p.m.]

- **Staff update on the short range transit service planning** – Randall Rutsch gave a brief update regarding the next steps/opportunities.
- **January 24, 2012 City Council Transportation Study Session follow-up** – Chris Hagelin gave a summary of the draft Study Session Summary scheduled to go to Council at their 6 March meeting. Staff has asked for any feedback from the board by Friday, 24 February to allow time for staff to incorporate the board's comments prior to final submittal to City Council.
- **CAP / TMP Action Plan Update** – The CAP tax is sun setting in 2013; the next steps are being looked into at this time.
- **Regional studies update** – NW Rail is taking 90 days to re-do the plan. Is NW Rail the best alternative? Staff continues to work on appropriate alternatives.
- **Project Updates/Closure (i.e. progress, Council action, “after” studies)** – Broadway Euclid is moving ahead. Approximately 1/5 of the pavement has been completed. The walls for the underpass are going up. Xcel and Century Link lines are already up. The overall project is still anticipated to be completed in mid-August. The north side of the Arapahoe project is mostly complete with the south side be mostly complete in about four weeks.
- **Other matters** – The first of the CIS projects have begun. Some of the CIS money is being used to upgrade the traffic lights (red and green) to LEDs for

Agenda Item 8: Future Schedule Discussion:	[8:10 p.m.]
Agenda Item 9: Adjournment There being no further business to come before the board at this time, by motion regularly adopted, the meeting was adjourned at 8:14 p.m. Motion: moved to adjourn; Bilich seconded by: Moseley Motion passes 4:0	[8:14 p.m.]
Date, Time, and Location of Next Meeting: The next meeting will be a regular work meeting on Monday, 12 March 2012 in the Council Chambers at 6 p.m.; unless otherwise decided by staff and the Board.	

APPROVED BY:



Board Chair

4-9-12

Date

ATTESTED:



Board Secretary

9 April 2012

Date

An audio recording of the full meeting for which these minutes are a summary, is available on the Transportation Advisory Board web page.