

City of Boulder Community CAP Commercial Technical Team

Agenda and Status Update April 8, 2010

Attachments: None

Officially Appointed Attendees (x = participants in attendance)					
Kara Mertz	x	Elizabeth Vasatka	x	Kevin Afflerbaugh	
Dave Adams	x	Don Mallory		Mark Casey	x
Pam Milmoe	x	Ron Shaw	x	Dan Powers	
Henry Mueller	x	Paul Sheldon		Dennis Arfmann	
Kai Abelkis		Jim Logan		Gwen Farnsworth	

Non-appointed Attendees					
Anne Koenig	x				
Collin Tomb	x				

Status Report
<p>Summary from March 25, 2010 meeting:</p> <p>This meeting focused on introducing the commercial energy efficiency program strategy and framework to the tech team. City of Boulder and Boulder County staffs have been co-developing this program structure for months. The goal is to use the existing PACE infrastructure and its existing business partnerships to start the communication with the commercial sector about the new programs. The new commercial energy efficiency program framework focuses on three levels of efforts to meet businesses where they are at. Businesses can take advantage of any level of program at any time or work through the levels, depending on desire and capital investment. Education, equipment tune-ups, and building assessments and upgrades are the three levels of effort businesses will be able to take advantage of. The purpose of levels is to ensure these programs are providing access to information, services and financing. The tech team members expressed support for the strategy and efforts moving forward with the framework. The next meeting will be focused on marketing the programs and the first phase of funding for the initial roll-out.</p>

Project Summary	
<p><i>Schedule:</i> To be developed with Commercial Tech Team</p>	<p><i>Budget:</i> Est. 2010: \$945,000</p>
<p><i>Scope:</i> On scope</p>	<p><i>Risks:</i></p>

March 25, 2009: 4 – 6:00 PM Agenda	Facilitator
4 – 4:10 p.m. Introductions	All
4:10 – 4:20 p.m. Community CAP Summit Update	Elizabeth Vasatka
4:20- 5:30 p.m.	Elizabeth Vasatka

Commercial Energy Efficiency programs marketing	Pam Milmoie & Anne Koenig
Program funding	

Recent Accomplishments:

- Hired LEAD commercial staff member. Jamie Harkins will start on April 19.
- Community Climate Action Summit is scheduled for Friday, April 16. Commercial Tech Team will report out on its strategy, building tune-up pilot and potential for a CECO.
- City and Boulder County continue coordination on commercial energy efficiency development.
- Navigant Consulting final report due on the Commercial Energy Code Ordinance (CECO) research work on April 12.
- City, Boulder County, Brendle Group, Platt River, Nexant and CSC are all partnered and on the development of the small building tune-up program. Tentative launch date is April 26.
- Commercial ClimateSmart loan application deadline was extended to July 12.

Next Steps:

- Continue work plan development for delivery of commercial sector CAP programs
- Start developing a template for commercial program rebates and incentives
- Meet with finance Tech Team to identify financing options for commercial sector
- Meet with local commercial contractors to discuss potential program offering and improving the existing Trade Ally Network.
- Finalize project management process plan for the CECO process

Additional Items:

- Boulder County Green Building Guild 3rd annual conference is scheduled for April 26. City and County staff will be reporting on the commercial program and case studies.
- The Governor's Energy Office is hosting a business meeting to discuss the potential of receiving the EECBG competitive grant that Boulder County and Boulder would be are grantees of the award. This grant request was for \$70 million spread out amongst multiple partners over three years. Boulder County could receive up to \$34 million.

ISSUES LOG				
	Description	Responsible	Target Date	Comment
1	Convened first finance tech team meeting	Kevin	On-going	Met on April 6 and again on April 20, discussed on how to work with other tech teams
2	Finalize Green Lease language	Kevin	1st. Qrt. 2010	Create an agenda topic of how this fits into other relevant topics for Tech Team discussion
3	CECO research	Elizabeth	April	Navigant Consultaing
4	Building Tune-Up Pilot Program	Kevin	April	Staff and consultants finalizing program design
5	City Rebate and Financing Programs	Tech Teams	2nd. Qrt. 2010	Discuss with Tech Team and coordinate with Financing Tech Team
6	Contractor Coordination	Kevin/PACE	on-going	Develop options for

				improved Trade Ally Network
7	City of Boulder ESCO process	Kevin	2 nd Qrt. 2010	Discussion on the city facilities efforts to become more energy efficient
8	Recognition, working with Boulder Chamber helping to provide resources to the business community	Tech Team	Early 2010	Need to develop strategy to recognize high achieving businesses
9	Ramping up 10 For Change participation	Kevin	1/13/10	Recognizing exceptional businesses reducing their energy use
10	Coordination with Xcel Energy Programs	City, County staff, utility partners	Ongoing	PACE is coordinating a working group
11				

Upcoming Meetings (TBD)		Date and Time
Community CAP Summit		Friday, April 8
Finance Tech Team		April 20
BGBG annual conference		April 26