Attachment B: Process Chart –Historic Preservation Plan 2013

Phase I	Phase II	Phase III
PROGRAM ASSESSMENT, PRELIMINARY GOALS + OBJECTIVES October 2012 – March 2013	**PRELIMINARY RECOMMENDATIONS, DRAFT HISTORIC PRESERVATION PLAN** March – May 2013	**FINAL HISTORIC PRESERVATION PLAN** June – July 2013
Oct-Nov: Develop work plan, Hire Consultant ⇩ **Nov-Jan: Consultant Assesses Current Program** **Dec-Jan: Conduct Customer Survey** ⇩ **Jan 16: Public Meeting to gather feedback on current program and to discuss potential goals and objectives** **Jan 16: Landmarks Board Meeting to discuss current program and to develop potential goals and objectives** ⇩ **Feb 12: LB/City Council Study Session "Does the preliminary assessment address the right issues?" "What should the Goals & Objectives of the plan be?"** ⇩ **April 4: Planning Board check-in** ⇩ **Late March: Consultant finalizes Current Program Assessment**	**March: Consultant develops draft of preliminary recommendations** ⇩ **April 17: Public Meeting to craft and prioritize preliminary goals and objectives** **April 17: Landmarks Board Meeting to craft and prioritize preliminary goals and objectives** ⇩ **Late April: Consultant finalizes recommendations, submits Draft Historic Preservation Plan** ⇩ **May: City Council check-in** ⇩ **May: Public Meeting to gather feedback on Draft Plan** **May: Board feedback on Draft Historic Preservation Plan**	**June: Consultant incorporates comments from the public, staff and Landmarks Board, submits Final Historic Preservation Plan** ⇩ **July 3: Public presentation of Final Historic Preservation Plan** **July 3: Board review of Final Historic Preservation Plan** ⇩ **Late July: City Council review and acceptance**