



Application to Film in Boulder Colorado

CITY OF BOULDER, COLORADO

Filming in City Parks:

Mary McKeehan
Boulder Parks and Recreation
3198 Broadway
Boulder, CO 80304
(303) 413-7221
(303) 413-7201 – fax
mckeehan@bouldercolorado.gov

Filming on Open Space/Mt. Parks

Michele Gonzales
Open Space & Mountain Parks
66 South Cherryvale Road
Boulder, CO 80303
(720) 564-2008
gonzalesmi@bouldercolorado.gov

Filming in Boulder City Limits:

Ashlee Herring
Downtown and University Hill Management Division
1500 Pearl Street, Suite 302
Boulder, CO 80302
(303) 413-7315
(303) 413-7301 – fax
herringa@bouldercolorado.gov

Please complete and return to the appropriate City department (see front page)

*****Film permit applications to be submitted a minimum of 14 days before film date.**

*****Applications with road closures must be submitted 30 days prior to film date.**

Client/Primary Production Company:

Company _____ **Phone/Day** _____

Your Name _____ **Phone/Eve.** _____

Address _____ **Fax No.** _____

City: _____ **State:** _____ **Zip:** _____

Email: _____

Local Information:

Local Agency _____

Your Name _____ **Telephone** _____

Address _____ **Fax No.** _____

Filming Locations:

1. Area Requested _____

Date _____ **Time** _____ **am/pm to** _____ **am/pm**

2. Area Requested _____

Date _____ **Time** _____ **am/pm to** _____ **am/pm**

3. Area Requested _____

Date _____ **Time** _____ **am/pm to** _____ **am/pm**

Filming Information:

Non-Profit ___ Gov't. Agency ___ Private/Commercial ___

Still Photography ___ Video/Filming ___ # of Cargo Vans/Motorhomes ___

Crew ___ # Models ___

Explain cameras, equipment, props, etc., that will be used:

Explain any set up; what equipment will be required:

Will any set up remain overnight? ___ If so, please give the name of the security company you will use including days and hours that they will be present:

Please describe below the description of the production and attach any extra information as necessary. Please state if this is a commercial, advertisement, public service announcement, catalog shoot, etc.:

General Requirements:

- **Amplification:** All amplification will remain in compliance with the City of Boulder's noise ordinances. If complaints are received, the volume will be turned down, even if the volume is in compliance with the allowed sound level.
- **Insurance:** Naming the "*City of Boulder, it's employees, and it's officials*" as additional insured in a general liability insurance policy with a combined single limit of \$1 million per occurrence and a \$2million aggregate.
The following language MUST be included in the **description** area of the insurance rider:
"The City of Boulder is named as an additional insured on general liability for (name the event, the location, and date)." If this information is not included, the certificate will not be accepted.
- **Damage Deposit:** to be determined by individual departments.

- When filming in public places, the permittee will place signs in conspicuous locations around the filming area to inform people that filming is in progress.
- The permittee will not film in city parks areas of organized activities, including without limitation soccer, softball, baseball, or ultimate Frisbee events within city parks.
- Any other schedule event on public property shall have priority over the permission granted under this permit.
- The permittee will comply with all requests of the city manager, including police and fire officials to stop filming or avoid specified areas, if in the discretion of such officials, it is the city's interest to make such a request.
- The permittee agrees to obtain releases or consent from any person that is to be filmed.
- The permittee will comply with all of the representations made in the "Applications to film in Boulder" dated _____ that do not conflict the general requirements of this permit.
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INDIVIDUAL *That I, my heirs, executors or agents* **GROUP** *That officers, employees, agents or representatives*

indemnify and hold harmless the City of Boulder for any claims, amounts, and/or damages that may arise during the rental process, and release the City of Boulder and all of its agents from all liability for any injury which might be inflicted on third persons or property during the rental period

Signature of Applicant _____ **Date** _____

Approved _____ **Date** _____