

Individual Fund

Application Instructions

City of Boulder's Youth Opportunities Program

Step 1: A young person, not an adult, must complete and submit the application.

- Funds can only be used for something cultural, educational or recreational within Colorado. \$200 per calendar year is the maximum that can be received. You can only spend the money on yourself.
- Applicants must live within the city limits of Boulder and be of the age to be in middle school or high school
- Submit application to: Youth Opportunities Program (YOP), 2160 Spruce Street, Boulder, CO 80302

Step 2: Wait for an approval letter and time sheet from YOP

Step 3: Do your volunteer service

- Do your volunteer hours early as there is a limit on how much money can be given out.
- Work done for your family does not count.
- Volunteer work must be done in Boulder and done in the year of your application.

Step 4: Submit the pink Volunteer Time Sheet to the YOP Office.

- The deadline to submit hours is December 1st

Step 5: Wait for notification from YOP telling you that your check is ready to be picked up.

- Bring your ID.
- The check is made out to you, so you will need to sign for it

Step 6: Return receipt and the completed blue "Final Questions" form.

More details . . .

- ❖ The purpose of the Individual Fund is to help youth gain access to activities in the state of Colorado that they could not otherwise afford.
- ❖ Youth are encouraged to make all related phone calls and inquiries regarding the Individual Fund. Through this program we hope to help young people learn something about how to set goals and how to achieve those goals.
- ❖ Applicants must be of the age to be in Middle or High School, but not necessarily enrolled in school. 11 year olds in 5th grade do not qualify until after they graduate from 5th grade. 18 year-olds may apply for funds to be used until they graduate from high school.
- ❖ Funds are available for cultural, recreational and educational opportunities. Funds may not be used for basic needs such as food, school clothes or medical care. *Examples of activities you can apply for include lessons, school sport fees & equipment, rec. center passes, school supplies, museum passes, etc. **Things you may not purchase with your grant money are: Xboxes, TV, Play Station, Gameboy, air gun, and cell phones.***
- ❖ The money in this program comes from a sales tax paid by people who shop in Boulder. Therefore, youth who receive money through this program must do volunteer work to give back to the Boulder community.
- ❖ Four hours of service must be done for every \$50 approved. The service must be done before any money is received. Examples of service include working at a non-profit, cleaning up an area park, helping a neighbor, etc. (To find volunteer opportunities on the web see: www.YOAB.org, or call the YOP office).
- ❖ The volunteer work is to be completed within the year of application. January applicants may be able to apply some hours from December, but at least half of the hours should be done in the application year.
- ❖ Youth who receive money through this program are expected to submit receipts for what they purchase. If your application is approved for less than \$ 200, once you submit the receipts, you can apply again, to \$ 200 per year.
- ❖ The activity/expense is to occur in the same year you applied for the grant. At the beginning of a new year, if you receive money from a previous year, please use the grant as soon as possible. You cannot save the money from year to year for an expensive item or college expenses.

For more information regarding the Individual Fund, contact Rose Garcia at 303-441-1911, garciar@bouldercolorado.gov or Allison Bayley at bayleya@bouldercolorado.gov

