

City of Boulder Community CAP Commercial Technical Team

Agenda and Status Update January 14, 2010

Attachments: None

Officially Appointed Attendees (x = participants in attendance)					
Kara Mertz		Elizabeth Vasatka		Kevin Afflerbaugh	
Dave Adams		Don Mallory		Mark Casey	
Pam Milmoe		Ron Shaw		Dan Powers	
Henry Mueller		Paul Sheldon		Dennis Arfmann	
Kai Abelkis		Jim Logan		Gwen Farnsworth	

Non-appointed Attendees					

Status Report
<p>Summary from Dec. 10th, 2009 meeting: Meeting focused on commercial tech team hearing a presentation from Julie Sieving with the Brendle Group, who consulted with city on the development of the small building recommissioning (tune-up) pilot program. The purpose of the presentation was to inform the tech team of the pilot scope and details, with the intent of discussing the desired outcomes of the pilot program. Identifying the outcomes is critical to the success of expanding the program in the future. Discussing the proposed outcomes of the pilot will create information that will help feed into the development of a broader full-scale program offered to the Boulder business community. Tech team members asked questions on the mechanics of the program, measures to be implemented and briefly discussed needed outcomes of the pilot program. The discussion did not get completed; therefore another meeting will be scheduled in January to continue the discussion.</p>

Project Summary	
<p><i>Schedule:</i> To be developed with Commercial Tech Team</p>	<p><i>Budget:</i> Actual 2009: \$182,000 2009 expended YTD: \$97,000 est. 2010: \$945,000</p>
<p><i>Scope:</i> On scope</p>	<p><i>Risks:</i> (low) Coordination with Xcel Energy's new small business lighting program</p>

January 14, 2009: 4 – 6:00 PM Agenda	Facilitator
<p>4 – 4:10 p.m. Introductions</p> <p>4:10 – 5:45 p.m. Recommissioning (building tune-up) pilot project I. Overview II. Structure of pilot</p>	<p>All</p> <p>Julie Sieving, Brendle Group Elizabeth Vasatka/Kara Mertz</p>

III. Goals of pilot Iv. Discussion 5:45- 6:00 p.m. Next steps Calendar check	Elizabeth Vasatka/Kara Mertz Elizabeth Vasatka/Kara Mertz
--	--

Recent Accomplishments:

- City and Boulder County collaborated on Governor's Energy office (GEO) New Energy Economic Development (NEED) grant for additional funding for direct rebates to businesses for implementing energy efficiency measures.
- City selected Summit Blue, now Navigant Consulting for the Commercial Energy Code Ordinance (CECO) research work.
- Nexant and CSC partnered and were awarded the contract to perform the pilot, small building recommissioning (tune-up) program.
- A model Green Lease addendum to allow landlords to pass on to tenants the costs of energy efficiency improvements is completed.
- Mayor met with two large property owners to discuss needs to retrofit their buildings

Next Steps:

- Continue work plan development for delivery of commercial sector CAP programs
- Meet with financing Tech Team to identify financing options for commercial sector
- Meet with local commercial contractors to discuss potential program offering and improving the existing Trade Ally Network.
- Start CECO research

Additional Items:

- Boulder County has released their list of measures for the commercial ClimateSmart loan program. Boulder County has two ClimateSmart loan workshops scheduled.
- The Governor's Energy Office is developing a revolving loan program for residents and businesses. They will have more details soon, and we are working closely with them to determine how we can partner with them on this program.

ISSUES LOG				
	Description	Responsible	Target Date	Comment
1	Draft Green Lease language	Kevin	1st. Qrt. 2010	Discuss with Tech Team
2	Stimulus Funding Incentive Project (NEED grant)	Kevin & Pam Milmoie	Dec.	Did not receive grant funding
3	EE and program options research for CECO	Kevin	Jan.	Selected Summit Blue (bought out, new name is Navigant Consulting)
4	Recommissioning (Building Tune-Up) Pilot Program	Kevin	Jan.	Contractor selected. Discuss program with Tech Team
5	City Rebate and Financing Programs	Tech Team	1st. Qrt. 2010	Discuss with Tech Team and coordinate with Financing Tech Team
6	Contractor Coordination	Kevin/PACE	1st Qtr 2010	Develop options for improved Trade Ally Network

7	City of Boulder Building Inventory Analysis	Kevin (through Point 380)	9/4/09	Completed. Review with Tech Team
8	Landlord/Council/City Manager Meeting	Kevin/Kara	Nov	Mayor began this. Need to ID next steps
9	Recognition	Tech Team	Early 2010	Need to develop strategy to recognize high achieving businesses
10	10 For Change Annual Awards event	Kevin	1/13/10	Recognizing exceptional businesses reducing their energy use
10	Coordination with Xcel Energy Programs	Kevin/PACE	Ongoing	PACE is coordinating a working group
11	Finalize Business Plan	Tech Team	11/12/09	Continue discussion

Upcoming Meetings (TBD)		Date and Time