

Decarbonization Technical Team Meeting

Meeting Date: 1/29/10

| Attendees | | | | | |
|-----------------|---|----------------|---|-----------------|---|
| Members | | Staff | | Others | |
| Alison Burchell | X | Jonathan Koehn | X | Steve Pomerance | X |
| Leslie Glustrom | X | | | Ken Regelson | X |
| Hunter Lovins | X | | | Dane Cobble | X |
| Micah Parkins | X | | | Lynn Segal | X |
| Susan Perkins | X | | | Paul Sheldon | X |
| Carol Tombari | X | | | | |
| Mona Newton | | | | | |

| Project Summary |
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| <p>Executive Summary: This was the first meeting of the CAP Decarbonization Technical Team. We reviewed roles and expectations, discussed general strategies and goals with the intent of creating short, medium and long term objectives for the Committee. Seven strategy areas were created with the intent of sub-dividing the group in to smaller tactical teams to develop coherent objectives within each area. The seven areas are:</p> <ul style="list-style-type: none"> • Decarbonization Tech Team organization and functionality • Xcel Energy • Legislation and Policy options • Franchise • Municipalization options • Publicity/marketing and communications efforts • PUC related issues |

| Meeting Agenda for 1/29/10 | Facilitator and Presenters |
|--|----------------------------|
| 12:00 pm Introductions | Jonathan/all |
| 12:15 pm Review roles and expectations, team process, members, etc | Jonathan |
| 1:05 pm Discussion of key areas & objectives | all |
| 2:05 pm Discussion of April 13 Study Session | |
| 2:10 pm Action items/Next steps | all |
| 2:20 pm Next meeting date/time | |

| ISSUE LOG | | | | |
|-----------|-------------------------|-------------|-------------|------------------------------|
| | Item Description | Responsible | Target Date | Comment |
| 1 | Additional team members | all | 2/8/2010 | Send suggestions to Jonathan |

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|---|--|-----|----------|----------------------------------|
| 2 | Provide responses to first meeting questions | All | 2/8/2010 | Send short responses to Jonathan |
|---|--|-----|----------|----------------------------------|

| Upcoming Meetings | Date and Time |
|-----------------------------------|----------------------------|
| Tech team Meeting | February 11, 2010: 8:30 AM |
| Tech team Meeting | February 26, 2010: 2:00 PM |
| City council Study Session | April 13, 2010 |