



Junior Ranger Program

Learn. Serve. Create...Since 1965

Junior Rangers are passionate students age 14-17 who want to work together to make a difference on Open Space and Mountain Parks. Be a part of history! Join the Junior Rangers!

Junior Rangers work for five weeks on a 10 member crew completing a variety of manual tasks including trail maintenance and construction, weed removal, land restoration and parks clean-up work. The job requires team orientation, personal motivation, enthusiasm for new challenges and a spirit for the wild! Learn about your ability, your future and your local open spaces!

Junior Rangers is a real job – with an application and reference, personal interview, regular work hours, uniform requirements, pay checks, W2 forms and all. Use this information sheet to help you through the application process!

Job Requirements

- Be at least 14 and not more than 17 years of age by the job start date.
- Successfully complete the application and interview process.
- Have a genuine desire to participate as a Junior Ranger.
- Be able to work throughout one of two, five week sessions. No more than two planned absences are allowed.
- No previous work experience is necessary but a positive attitude is essential.



How to Apply – **Apply by April 3, 2013**

1. Link to the application from the OSMP Junior Ranger job posting at http://www.bouldercolorado.gov/index.php?option=com_wrapper&view=wrapper&Itemid=4285
2. Download the reference form and have it completed and returned by April 3, 2013
3. Attend a personal interview.

Sessions

There are two, five week sessions of the program. Applicants may only be hired for one session. Session requests will be accommodated as much as possible, but cannot be guaranteed. Placement in first session is typically more competitive.

Session I
Session II

June 3 – July 3, 2013
July 10 – August 9, 2013

Interviews

All candidates who submit a complete application within the deadline will be invited to interview. Interviews will be scheduled for **April 18-20, 2013**. Invitations will be sent by email the week before (so check your inbox around April 12). If you cannot make your scheduled appointment, you must contact us at least 24 hours in advance to reschedule. Arrangements can be made for applicants residing out of state during the school year. Those who do not appear for an interview and have not requested a rescheduling in advance will be disqualified.



Application Help Session – **March 19, 2013 3:00-6:00 pm**

Having some trouble using the Neo Gov system? Want some help figuring out how to submit your best application? Come meet with program staff for support. An open house will be held on March 19th from from 3:00 to 6:00 pm at **1101 Arapahoe Avenue, Boulder, CO, First Floor HR Conference Room (Across from Alfalfa's Market parking lot).**

Selection

All applicants who complete an application within set deadlines, including interview attendance, are eligible for hire. Applicants are prioritized based on application completeness, personal motivation and enthusiasm for the job, availability for job dates, previous team performance and applicable experience. Each year we receive many more applications than we can accommodate. If you are unable to accept a position offered you for some reason, please inform us promptly so that we may offer your place to someone who can. **Applicants will be notified of the status of their application by email in early May.**

Wait list

Successful applicants who have not been selected will be placed on a waiting list. Candidates from this list will be offered jobs on a space available basis.

Wages

Participants are paid an hourly wage based on the following scale:



First Year	\$7.78
Second Year	\$8.03
Third Year	\$8.38
Fourth Year	\$8.83

All City of Boulder employees **must** have a **social security number before** they begin work. Please file for a number if you do not already have one. Cards may be obtained from the Social Security administration office (1-800-772-1213). Paychecks are issued by **direct deposit**. Participants must have a valid **account at a financial institution** to register. Junior Rangers are eligible for membership at the Boulder Municipal Employees Federal Credit Union.

Work Schedule

Junior Rangers are expected to arrive on time for work prepared for the day. Junior Rangers work **Tuesday through Friday, 8:00 am - 3:30 pm**. There is a half hour unpaid lunch break during the day. **The first day of work** is a half-day paid orientation from 9:00 - noon. For session one, the first day orientation is on a Monday. For session two, the first day orientation is on a Wednesday. Crews meet at the Wonderland Lake Trailhead, 4201 Broadway, Boulder.



Getting to Work

You must have a reliable way of getting to work each day. There is ample parking for bikes in our locked garage. The RTD bus system has a bus stop right in front of the Wonderland Lake Trailhead on Broadway, our meeting place. Seasonal youth bus passes are available through **RTD** www.rtd-denver.com. The program will reimburse Junior Rangers for passes purchased for the period of employment (monthly pass or ticket books) with receipt. Reimbursement information will be provided at point of hire.



Absences

Junior Rangers make a commitment to work all days during the five week period. It is a requirement of the position that you be available for the full session. You are allowed **no more than two** excused absences outside of emergencies. Please plan your vacations and commitments accordingly.

Personal Equipment

At the time of your hire you will be given a detailed list of what personal equipment you are expected to bring to work. The list will include jeans or other sturdy long pants, boots or some type of work shoe, work gloves, rain gear, sunscreen, water bottles, and a day pack. A hat and sunglasses are recommended for working all day in the sun. A uniform shirt and safety helmet will be provided.



Contact Information

Junior Ranger Program main administrative office

Junior Ranger Program summer field office

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www.osmp.org