

City of Boulder Community CAP Commercial Technical Team

Agenda and Status Update March 25, 2010

Attachments: None

Officially Appointed Attendees (x = participants in attendance)					
Kara Mertz	X	Elizabeth Vasatka	X	Kevin Afflerbaugh	X
Dave Adams	X	Don Mallory		Mark Casey	
Pam Milmoe	X	Ron Shaw	X	Dan Powers	X
Henry Mueller	X	Paul Sheldon	X	Dennis Arfmann	
Kai Abelkis		Jim Logan		Gwen Farnsworth	

Non-appointed Attendees					
Steve Pomerance	X	Collin Tomb	X		
Anne Koenig	X				

Status Report
<p>Summary from Jan. 14th, 2009 meeting:</p> <p>This meeting was a continuation of the discussion on the small building tune-up pilot program. The meeting focused on reviewing the questions and answers for the tune-up pilot program from Julie Sieving with the Brendle Group. Julie is consulting with city on the development of the pilot program in collaboration with Nexant and CSC mechanical contractors. The purpose of the presentation was to inform the tech team of the pilot scope and details, with the intent of discussing the desired outcomes of the pilot program. The tech team provided valuable feedback on the sample set of buildings in the pilot, as well as making sure there was both owner occupied and tenants in the program. Identifying the outcomes is critical to the success of expanding the program in the future. Discussing the proposed outcomes of the pilot will create information that will help feed into the development of a broader full-scale program offered to the Boulder business community. Tech team members asked questions on the mechanics of the program and measures to be implemented, much of what would be developed through the design phase with the consultants. Staff committed to report back to the tech team after a small number of buildings have had the pilot services completed.</p>

Project Summary	
<p><i>Schedule:</i> To be developed with Commercial Tech Team</p>	<p><i>Budget:</i> Actual 2009: \$182,000 2009 expended YTD: \$97,000 est. 2010: \$945,000</p>
<p><i>Scope:</i> On scope</p>	<p><i>Risks:</i> (low) Coordination with Xcel Energy's new small business lighting program</p>

March 25, 2009: 4 – 6:00 PM Agenda	Facilitator
<p>4 – 4:10 p.m. Introductions</p> <p>4:10 – 4:30 p.m. Community CAP Summit Update</p>	<p>All</p> <p>Elizabeth Vasatka</p>

<p>4:30- 6:00 p.m. Commercial Energy Efficiency programs structure</p>	<p>Elizabeth Vasatka Pam Malmoe, Anne Koenig, Collin Tomb (Boulder County Commercial program staff)</p>
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<p>Recent Accomplishments:</p> <ul style="list-style-type: none"> ➤ Community Climate Action Summit is scheduled for Friday, April 16. Commercial Tech Team will report out on its strategy, building tune-up pilot and potential for a CECO. ➤ City and Boulder County continue coordination on commercial energy efficiency development. ➤ Navigant Consulting final report due on the Commercial Energy Code Ordinance (CECO) research work on April 12. ➤ City, Boulder County, Brendle Group, Platt River, Nexant and CSC are all partnered and on the development of the small building tune-up program. Tentative launch date is April 26. ➤ Commercial ClimateSmart loan application deadline was extended to July 12. <p>Next Steps:</p> <ul style="list-style-type: none"> ➤ Continue work plan development for delivery of commercial sector CAP programs ➤ Start developing a template for commercial program rebates and incentives ➤ Meet with financing Tech Team to identify financing options for commercial sector ➤ Meet with local commercial contractors to discuss potential program offering and improving the existing Trade Ally Network. ➤ Finalize project management process plan for the CECO process <p>Additional Items:</p> <ul style="list-style-type: none"> ➤ Boulder County Green Building Guild 3rd annual conference is scheduled for April 26. City and County staff will be reporting on the commercial program and case studies. ➤ The Governor’s Energy Office is hosting a business meeting to discuss the potential of receiving the EECBG competitive grant that Boulder County and Boulder would be are grantees of the award. This grant request was for \$70 million spread out amongst multiple partners over three years. Boulder County could receive up to \$34 million.
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ISSUES LOG				
	Description	Responsible	Target Date	Comment
1	Draft Green Lease language	Kevin	1st. Qrt. 2010	Discuss with Tech Team
2				
3	CECO research	Elizabeth	April	Navigant Consultaing
4	Building Tune-Up Pilot Program	Kevin	April	Staff and consultants finalizing program design
5	City Rebate and Financing Programs	Tech Teams	2nd. Qrt. 2010	Discuss with Tech Team and coordinate with Financing Tech Team
6	Contractor Coordination	Kevin/PACE	on-going	Develop options for improved Trade Ally Network

7	City of Boulder ESCO process	Kevin	2 nd Qrt. 2010	
8				
9	Recognition, working with Boulder Chamber helping to provide resources to the business community	Tech Team	Early 2010	Need to develop strategy to recognize high achieving businesses
10	Ramping up 10 For Change participation	Kevin	1/13/10	Recognizing exceptional businesses reducing their energy use
10	Coordination with Xcel Energy Programs	City, County staff, utility partners	Ongoing	PACE is coordinating a working group
11				

Upcoming Meetings (TBD)	Date and Time
Finance Tech Team	Tuesday, April 6
Social Mobilization Tech Team	Thursday, April 8
Commercial Tech Team	Thursday, April 8