

# City of Boulder

## Community CAP Commercial Technical Team

### Agenda and Status Update

### November 5, 2009

**Attachments:**

- DRAFT Community CAP Commercial Sector Strategy
  - ClimateSmart at Work - Focus on Market Segmentation
  - Business Program Implementation Barriers and Solutions

Attendees					
Kara Mertz		Elizabeth Vasatka		Kevin Afflerbaugh	
Dave Adams		Don Mallory		Mark Casey	
Pam Milmoe		Ron Shaw		Dan Powers	
Henry Mueller		Paul Sheldon		Dennis Arfmann	
Kai Abelkis		Jim Logan			

Status Report
<p><b>Summary from August 14, 2009 meeting:</b>            Meeting focused on financial incentives for the commercial sector including financing, rebates, green leases. Stimulus funding a possible source for direct rebates. Much of the discussion focused on the challenge between tenants and landlords and how we may offer different incentives to serve these different stakeholders.</p>

Project Summary	
<p><i>Schedule:</i>            To be developed with CAP Commercial Tech Team</p>	<p><i>Budget:</i>            Actual 2009: \$182,000            2009 expended YTD: \$97,000            est. 2010: \$945,000</p>
<p><i>Scope:</i> On scope</p>	<p><i>Risks:</i>            (low) Coordination with Xcel Energy's new small business lighting program</p>

NOVEMBER 5, 2009: 4-6 PM Agenda	Facilitator
4:00 - Introductions	All
4:15 - Overview and meeting expectations	Kara Mertz
4:45 - Discuss and develop CAP commercial sector strategy	Elizabeth Vasatka/Kevin Afflerbaugh
5:45 - Next steps	All

<p><b>Recent Accomplishments:</b></p> <ul style="list-style-type: none"> <li>➤ City and Boulder County collaborated on Governor's Energy office (GEO) New Energy Economic Development (NEED) grant for additional funding for direct rebates to businesses for implementing energy efficiency measures.</li> <li>➤ Issued RFP for to identify EE measures and program options for a Commercial Energy Code Ordinance (CECO)</li> </ul>
--

- Issued RFP and received proposals for a pilot, small building tune-up program.
- Local real estate attorney drafted a model Green Lease addendum to allow landlords to pass on to tenants the costs of energy efficiency improvements
- Mayor met with two large property owners to discuss what they need to retrofit their buildings

**Next Steps:**

- Develop Strategy and work plan for delivery of commercial sector CAP programs
- Meet with financing CAP Tech Team to identify financing options for commercial sector
- Meet with local commercial contractors to discuss potential program offering and improving the existing Trade Ally Network.
- Refine scope for CECO research

**Additional Items:**

- The Governor's Energy Office is developing a revolving loan program for residents and businesses. They will have more details soon, and we are working closely with them to determine how we can partner with them on this program.

ISSUES LOG				
	Description	Responsible	Target Date	Comment
1	Draft Green Lease language	Kevin Afflerbaugh	10/1/09	Discuss with Tech Team
2	Stimulus Funding Incentive Project (NEED grant)	Kevin Afflerbaugh & Pam Milmoie	Nov	Awaiting decision to see if awarded grant
3	EE and program options research for CECO	Kevin	Proposals received 8/26/09	Refine scope with Tech Team; determine desired involvement in review
4	Pilot Building Tune-Up Program	Kevin	Nov	Contractor selected. Discuss program with Tech Team
5	City Rebate and Financing Programs	Tech Team	Nov	Discuss with Tech Team and coordinate with Financing Tech Team
6	Contractor Coordination	Kevin/PACE	December	Develop options for improved Trade Ally Network
7	City of Boulder Building Inventory Analysis	Kevin (through Point 380)	9/4/09	Completed. Review with Tech Team
8	Landlord/Council/City Manager Meeting	Kevin/Kara	Nov	Mayor began this. Need to ID next steps
9	Recognition	Tech Team	Early 2010	Need to develop strategy to recognize high achieving businesses
10	Coordination with Xcel Energy Programs	Kevin/PACE	Ongoing	PACE is coordinating a working group

Upcoming Meetings	Date and Time
<b>Commercial Tech Team Meeting Specific Program Review</b>	<b>Nov 12<sup>th</sup>, 4pm – 6pm Creekside Room,</b>

- *Discuss Point 380 Building stock analysis*
- *Refine CECO Scope of Work*
- *Discuss green lease language*
- *Discuss Building Tune-Up Pilot*

**Boulder Main Library**