

BOULDER RESERVOIR

RESERVED PICNIC AREA INFORMATION

Welcome to the Boulder Reservoir. The Boulder Reservoir provides reserved picnic areas for groups of all sizes at several sites located on the south shore of the Reservoir (map attached). Areas may be reserved from 10 a.m. to 7 p.m. daily throughout the summer. Additionally, areas may be booked prior to Memorial Day weekend and following Labor Day weekend dependent on staff availability.

How Do I Reserve an Area?

- Read this information packet thoroughly and choose the appropriate package for your group.
- Check date and site availability online at www.boulderrez.org, click on the company picnic link.
- Fax (303-441-1807), mail (address below), or email (reservoir@bouldercolorado.gov) Picnic Application with top 3 AVAILABLE date/site choices- first come, first served.
- You will receive an email with your contract within 48 hours of receipt of application.
- Return the rental contract via mail, fax, or email with full payment for package and damage deposit.
- **Reservation is considered final when payment is received**

Area Fees:

Party Pack includes- extension cord, Frisbee, volleyball, horseshoes OR bocce ball, and tug of war rope.

Rental Boats (where included) will be delivered to your site with lifejackets and paddles.

Bronze \$200 (\$100 Deposit)	Silver \$300 (\$200 Deposit)	Gold \$550 (\$300 Deposit)	Platinum \$700 (\$400 Deposit)	Wedding \$1200 (\$500 Damage Deposit)
Up to 30 guests Any 4 hour time block	Up to 100 guests All day rental	100+ guests All day rental	100+ Guests, custom set-up, all day rental	Capacity is site dependent
Includes: 1- 20x20 Canopy 3- Picnic Tables 1- Grill 1- Party Pack 1- Recycle Bin 1- Compost Bin	Includes: 1- 20x20 Canopy 4- Picnic Tables 1- Serving Table 1- Charcoal Grill 1- Party Pack 1- Garbage Cans 1- Recycle Bin 1- Compost Bin	Includes: 2- 20x20 Canopies 8- Picnic Tables 1- Charcoal Grill 1- Party Pack 2- Rental Boats 2- Serving Tables 3- Garbage Cans 2- Recycle Bins 2- Compost Bins	Includes: 2- 20x20 Canopies 8- Picnic Tables 1- Charcoal Grill 1- Party Pack 2- Rental Boats 2- Serving Tables 3- Garbage Cans 2- Recycle Bins 2- Compost Bins	Includes: 2- 20x20 Canopies (white) 2-20x30 Canopies (white) 20- Picnic Tables 5- Serving Tables 1- Staff Member for 4 hrs. 1- Charcoal Grill 1- Large Ice Tub 1- Party Pack 50- Guest Admissions Garbage, Recycling and Compost bins
*Garbage must be packed out or delivered by host to main dumpster.				
No Substitutions- may add boat pack, dunk tank, and ice tubs.	No Substitutions- may add boat pack, dunk tank, or ice tubs.	No Substitutions- may add boat pack, ice tubs, or dunk tank.	Customized set up, includes site walk though, may add any amenity	*Glass is allowed for champagne service while staff member is present, customized set up, includes site walk through. May add any amenity

Changes to your reservation will be based on availability. The Reservoir also reserves the right to make these changes.

Reservation does not include gate entry fee, however a discount applies when a site is rented

Adults \$4.25

Youth \$2.50

Senior \$3.00

Picnic Organizers may use one of the following methods to pay gate fees (please indicate your choice on the application):

Head count – The Reservoir gate personnel will maintain a count of persons entering the park for your event. The group will be invoiced for the gate fee.

Individual – Individuals with your party pay the discount fee upon notifying front gate personnel which party/function they are attending.

PICNIC POLICIES

1. The lessee is responsible for making sure rental site is left in the same condition it was found. Trash/recycling must be in receptacles, personal belongings must be removed, and facility equipment must not be damaged. Charges will apply if this condition is not met.
2. The reservation will not be considered final until a signed copy of the contract has been received with payment at least 72 hours before the scheduled event
3. Complete set up details must be submitted at least **72 hours before** scheduled event. Changes to set up information less than 72 hours before scheduled event are not guaranteed and organizer may incur extra charges.
4. **Dogs** are not allowed at the reservoir between May 15th and Labor Day. Failure to abide by this may result in a court summons.
5. **No glass** is allowed in the park. Failure to abide may result in a ticket.
6. **Deposit:** may be returned upon leaving the site and amenities in acceptable condition and payment of final invoice. If a balance is unpaid after 30 days, 50% of the security deposit will be forfeited and the final balance will remain due. After 60 days, 100% of the deposit is forfeited.
7. Parks and facilities are patrolled by **local law enforcement** agencies. All applicable rules and regulations including State Statutes and City ordinances will be enforced
8. **All vehicles must remain on roadways.** Even for loading and unloading. Cars cause damage to the grass and the sprinkler system. Any damage caused will be charged to the damage deposit.
9. **Daily boat permit policy** – an area reservation provides patrons the opportunity to bring power boats, jet skis or sailboats into the Reservoir. The powerboat fee is \$60 per day, with proof of insurance (copy) showing the amounts of \$300,000 watercraft liability and \$100,000 per person liability coverage. Sailboat fee is \$30 (no insurance coverage required). Fees can be added to the group's invoice. All watercrafts are responsible for following Reservoir Rules and Regulations. **Due to the Aquatic Nuisance Species prevention efforts, all vessels entering the park are subject to cleaning, quarantine, or denial of access. Please visit the website for more info**
10. **Alcohol policy** – serving alcohol at your function is permitted and can only be dispensed to participants of the event. No glass containers are allowed. State laws apply and are enforced. Persons that are intoxicated may be asked to leave
11. **Reschedule policy** – dates must be rescheduled at least 72 hours prior to your original event date. Rescheduling will be based on an availability. If the party or event has begun, no rescheduling will take place.
12. **Weather** moves in quickly at the Boulder Reservoir. If your party is unable to start due to inclement weather, Boulder Reservoir will attempt to reschedule the event based on available dates. If none are available, the reservation fee will be refunded. **Once an event is underway, NO REFUNDS will be issued.** At times, canopies may need to be taken down to avoid damage to canopies and minimize safety concerns in high winds. Staff will put canopies back up as soon as possible.
13. **For your safety ... lightning and high wind policy** - if lightning is seen or heard or high winds exist, the Reservoir water surface will close. It is strongly recommended that parties seek shelter in cars. **IT IS NOT SAFE TO FIND SHELTER UNDER A CANOPY or tree during a thunderstorm or high winds.** Thirty minutes after the last audible thunder, the Reservoir water surface will reopen for use. The Reservoir appreciates you sharing this information with your guests.
14. **Cancellation policy** – Cancellation within 2 days of the scheduled event will result in forfeiture of deposit and area fees. Cancellation 3-10 days from date of scheduled event will result in forfeiture of deposit. Cancellation 11 or more days from date of scheduled event will result in forfeiture of 50% of deposit.
15. Destruction, damage, or removal of any vegetation or defacement of park property is prohibited. Lessee will be charged for cost of repairs
16. Lessee is responsible for all accidents, injuries, damages, or loss of property. City of Boulder and its designated representatives shall be held harmless from any and all claims resulting from the use by the Lessee or caused by any city equipment.
17. **Off-Season** - Before Memorial Day and after Labor Day our Concession Deck is available to rent. This is a perfect covered space to enjoy the beautiful spring or fall here at the Boulder Reservoir. Our swim beach and marina are closed so there is no swimming or boat rentals available.

City of Boulder
Boulder Reservoir Parks and Recreation Department
Reserved Areas

The areas briefly described are reserveable picnic areas for private parties, company picnics, graduation parties, weddings, and other social gatherings. Accessible bathrooms for patrons with disabilities are in the main administration/concession building.

Please note that descriptions and capacities are broad and generalized for planning purposes only.

Picnic Sites	Approx. Capacity	Restroom Facilities	Terrain	Electricity	Parking	Walk To Swim Beach?
DreamCove	750	San-O-Lets	shore-line, grass, trees	No*	Ample, unpaved	No
Lakeshore	750	San-O-Lets	shore-line, grass, trees	No*	Ample, unpaved	No
Pro Hill	1000	San-O-Lets or Main Building	grass	Yes	Ample, Paved, Main Lot	Yes
Concession Hill	200	Main Building	grass, trees, slightly sloping	Yes	Ample, Paved, Main Lot	Yes, very close
Beachview	500	San-O-Lets or Main Building	grass, trees, shore-line	Yes	Just south of site, Unpaved	Yes, very close
Chandler Beach	300	San-O-Lets	grass, shore-line	Yes	Just south of site, Unpaved	Yes
Cottonwood Cove	300	San-O-Lets	shore-line, grass, trees	Yes	Gravel Lot, somewhat limited	Yes
Sailors Point	200	San-O-Lets	shore-line, grass, small trees	Yes	Gravel Lot, somewhat limited	No
Hobie Haven	250	San-O-Lets	shore-line, trees, grass	Yes	Ample, gravel lot	No
Marina Hill	500	San-O-Lets	shore-line, grass	Yes	Ample, Paved, Main Lot	No
Sunset	500	Marina Restrooms	grass, trees	Yes	Ample paved parking	No
Sunrise	500	Marina Restrooms	grass, trees	Yes	Ample paved parking	No
Concession Deck (Bronze Pkg Only)	season dependent	Main Building	Cement, covered patio	Yes	Ample paved parking	Yes

Look online for site and date availability as well as more details regarding picnic sites.

www.boulderrez.org, click on the Company Picnic link.

Fees can be paid by cash, check, visa or master card. Checks payable to City of Boulder.

Payment and forms may be mailed to:

5565 N 51st St.

Attn: Special Events

Boulder, Co 80301