



**Part A Provide one or more of the following documentation:**

**Proof of Residency** – Applicants must live in the city limits of Boulder. Provide a current copy of one of the following: Colorado ID or license; lease, deed or property tax receipt; utility bill from the City of Boulder, Xcel Energy, or a phone company. If you do not have any of the documents listed then you may completed a “Landlord Affidavit.” form.

**Part B Provide one or more of the following documentation:**

**BHP Managed Properties** *(Section 8 and Affordable housing does not qualify)*

City residents who live in the Boulder Housing Partners managed Properties will be approved through the administrative office of Boulder Housing Partners, located at 4800 Broadway. Submit the authorized eligibility form. Boulder Housing Partners eligibility forms will be valid for 90 days from the date of issue.

**Medicaid**

A copy of each family member current Medical Authorization Card (MAC) OR a letter of verification of the Medicaid status. Copy all cards on one page, separate pages are not necessary. Letters of Medicaid status will be valid for 6 months from the date of issue. Only family members with Medicaid can be qualified.

**Colorado Health Plan (CHP)**

A copy of each family member current CHP card(s), for children 18 yrs or younger living in the household. Copy all cards on one page, separate pages are not necessary.

**City of Boulder Food Tax Rebate**

City residents who have received the City of Boulder Food Tax Rebate are eligible for the Reduced Rate Program. Attach a copy of the Food Tax Rebate check stub. If you have lost the check stub please contact our office to confirm a check was issued from the Finance department from March to June. A Food Tax Rebate check will be valid for 6 months from the date of issue.

**Proof of Disability OTHER** → Proof of SSI or SSDI- qualifies disability and income OR attach proof of disability, such as: a letter stating your disability status from an agency/physician AND complete the documents as listed in **Exception Requests** (below)

**Exception Requests :** *If you do not have any of the documentation listed above*

You will need to provide a copy of your current year Federal Income Tax return.(Example of a current tax return: 2012 Return required by law to be filed in 2013) **OR** If you are a family unit and were not required to file a Federal Income Tax return then you must provide copies of birth certificates for all children and complete the “Income Oath” **and** Application for Exception.

Family Size	1	2	3	4	5	6	7	8
Income Limits	\$0 - \$32,100	\$32,101 - \$36,650	\$36,651 - \$41,250	\$41,251 - \$45,800	\$45,801 - \$49,500	\$49,501 - \$53,150	\$53,151 - \$56,800	\$58,801 - \$60,500

**Part C Affidavit of Legal Residency**

H.B. 1023-Each applicant, age 18 years or older, who applies for public benefits must include a signed Immigration Status Affidavit.

<b>OATH OF APPLICANT</b>	
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I hereby grant my permission to the City of Boulder staff to verify my federal income tax return and to have information released to them.	
Signature X	Date

**CITY STAFF USE ONLY**

**Date Received** \_\_\_\_\_ **Date Approved** \_\_\_\_\_ **Approved By** \_\_\_\_\_