

REGISTRATION FOR WINTER 2013-2014

**Note: early registrations will not be accepted.**

- **Encore member registration** begins Tuesday, Nov. 5 by fax, on-line or in person.
- **Non-Encore member registration** begins Thursday, Nov. 7 by fax, on-line or in person.
- **Phone-in registration** begins Friday, Nov. 8.

**Encore Membership Policy — Trips, Classes and Programs:** Except where noted, the participant must be an active Encore member at the time of an event in order to register at the Encore price. Please be certain to enroll or renew the membership now to be eligible for the winter sessions.

- Be sure your registration form is accurate and complete. Incomplete forms take much longer to process.
- For courses and activities with a high level of interest, there is no guarantee of enrollment. A waitlist is available in these situations.
- Payment must be made at the time of registration. Make your check payable to “City of Boulder.” Cash, Visa, Master Card, American Express and Discover are all accepted.
- Confirmation receipts are emailed upon registration. Please notify the front desk reception if you would like the receipt mailed.
- A \$25 fee will be charged for returned checks.
- All programs are subject to cancellation if minimum enrollment numbers are not met.
- If an activity or class is cancelled by Senior Services, you will receive a full refund according to the initial method of payment. Note: Except for day trips, a credit may be requested.
- A household account credit will be given instead of a refund check for amounts less than \$10.

**WHERE TO REGISTER:**

**West Senior Center**

909 Arapahoe Ave., Boulder, CO 80302  
303-441-3148 • Fax: 303-441-4149  
Hours: 8 a.m. to 4:30 p.m.

**East Senior Center**

5660 Sioux Drive, Boulder, CO 80303  
303-441-4150 • Fax: 303-413-7495  
Hours: 7:30 a.m. to 4:30 p.m.

**Online:** [www.boulderseniorservices.com](http://www.boulderseniorservices.com), click on “online registration.” Encore memberships cannot be bought or renewed online.

REFUND AND CANCELLATION POLICIES

**CLASSES AND ACTIVITIES:** If you cancel an activity or class three or more business days prior to the event, full credit will be placed on the household account or a full refund given according to the initial method of payment. If a refund check is requested instead of a household credit, please allow two weeks for processing. If you cancel an activity or class fewer than three business days prior to the event, no refund will be given.

A credit balance on the household account may be used to pay for other activities or events in the magazine. If the household credit isn’t used within six months, a refund will be issued according to the initial method of payment.

**DAY TRIPS:** If you cancel a trip is ten or more business days prior to the trip, full credit will be placed on the household account or a full refund given according to the initial method of payment. If a refund check is requested instead of a household credit, please allow two weeks for processing. If you cancel a trip fewer than ten business days prior to the trip, no refund will be given.

**OVERNIGHT TRAVEL:** Please refer to specific trip itinerary for **Leisure West Tours and Cruises** refund policy.

**MESSAGE AND REFLEXOLOGY:** See page 35 for policy.

**ACKNOWLEDGEMENT OF RISK/WAIVER OF LIABILITY**

By registering for 2013-2014 programs, I acknowledge that the activities carried on in these programs carry certain risks. These risks may include, but are not limited to, heart attack, stroke, circulatory problems, bone and joint injury, back injury, muscle strain and other muscle injuries, foot problems, head, neck and spinal injuries, altitude sickness, and heat stroke and heat exhaustion. I have independently reviewed and evaluated the risks and determined to engage in the programs with full knowledge and acceptance of the risks. If I choose to depart from the program itinerary I will inform the leader and release the City of Boulder from all liability; and participation in any program may be suspended until further notice. I may be photographed while utilizing the facility, or while participating in the City of Boulder’s programs, and said photographs, or likeness of me, may be used to publicize activities as the city deems appropriate. I am aware of the activity level that is required of these programs and I believe that I am physically fit enough to participate.

Therefore, having read and understood this waiver and in consideration of your accepting my entry into a City of Boulder Senior Center facility or program, I for myself and anyone entitled to act on my behalf, waive and release the City of Boulder, all staff, volunteers, sponsors, and representatives from all claims or liabilities of any kind arising out of my participation in (or as a spectator of) any program or use of any facility.



# Boulder Senior Services — Activity Registration Form

West Senior Center, 909 Arapahoe Avenue, Boulder, CO 80302, 303-441-3148

East Senior Center, 5660 Sioux Drive, Boulder, CO 80303, 303-441-4150

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address \_\_\_\_\_ Birth Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Would you like your receipt emailed to you instead of traditional mail?  Yes  No

City of Boulder Resident?  Yes  No

Encore Member?  Yes  No Expiration Date \_\_\_\_ / \_\_\_\_

Enter course code, activity name, date of activity and required fee below.

To add Encore membership to your registration, just circle the appropriate fee below.

Encore membership for City of Boulder resident	\$20
Encore membership for non-resident	\$25
Encore additional household member for City of Boulder resident or non-resident	\$10
Encore membership reduced rate for City of Boulder resident (See page 7)	\$10
Encore additional household member reduced rate for City of Boulder resident	\$5

COURSE CODE	ACTIVITY NAME	DATE	FEE

Please note any modifications you may need to attend trips or classes: _____ _____ _____	<b>Subtotal</b>	
	<b>Subtotal from side two</b>	
	<b>Credit</b>	
	<b>Total</b>	
<b>Payment:</b> <input type="checkbox"/> Check or Money Order Payable to City of Boulder <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AmEx <input type="checkbox"/> Discover Card #: _____ Exp. Date: ____ / ____ CCV Number (3 or 4 digit security code) _____ Signature: _____	Please let us know who you would like your <b>Emergency Contact</b> to be: Name: _____ Phone: _____	



