

SUMMARY OF PROPOSED ACTION PLAN ITEMS & NEXT STEPS (June 21, 2013)

| ACTION PLAN ITEM | KEY COMPONENTS OF ACTION PLAN ITEM | NEXT STEPS |
|---|---|---|
| Enhance Data Sharing Across City Departments | <ul style="list-style-type: none"> • Improve data sharing & coordination across all departments by standardizing reports to simplify access to information and support routine analysis. | <ul style="list-style-type: none"> • Distribute standardized (enforcement) reports for citywide review/use by the end of April 2013, and issue quarterly thereafter. |
| Focus Enforcement Resources on "Problem" Liquor Licensed Establishments | <ul style="list-style-type: none"> • Use more strategic approach by devoting more time to "problem" establishments and less time investigating abiding establishments. • Police Department and City Attorney's Office will work together to develop more effective enforcement approaches to address over-service and other inappropriate practices with high community impact. • Increase police presence in bars/restaurants in specific areas. • Increase data driven/pro-active enforcement. | <ul style="list-style-type: none"> • Implement enforcement approach that focuses on "problem" establishments– planning now and anticipate implementing in spring 2013. • Develop more effective enforcement approach to over-service that includes utilizing a team of both uniformed and undercover officers – planning now and anticipate implementing in spring 2013. |
| Focus Enforcement Resources on "Problem" Residential Rental Properties | <ul style="list-style-type: none"> • Monitor properties for compliance with nuisance abatement, and • More proactively communicate with property owners regarding tenant activity at their property. | <ul style="list-style-type: none"> • Use quarterly standardized (enforcement) reports to inform if further research is needed to evaluate potential nuisance abatement cases. • If no nuisance abatement action is warranted, issue informational letters to properties with most activity during the previous quarter ("top ten"). • Properties with repeat violations the following quarter that still do not trigger threshold for nuisance abatement, will be considered for a field visit by the (Pilot) Joint Inspection Team. |
| Pilot Joint Inspection Teams for Review of Licensees | <ul style="list-style-type: none"> • Coordinate review of licensed establishments by a cross-organizational/ discipline team of city and non-city agencies (e.g., Police, Fire, Code Enforcement, Liquor Licensing, and Public Health). • Team will visit licensed establishments to insure compliance with all applicable laws. | <ul style="list-style-type: none"> • Identify staff team representatives and lead, as well as discuss dates and strategies. • Anticipate implementing pilot in spring 2013. • Use quarterly standardized (enforcement) reports to inform which establishments will be inspected by the team. • After a few inspections, schedule a check in with Responsible Hospitality Group (RHG) to discuss impact. |
| Increase Support to Beverage Licensing Authority (BLA) and Change Structure for Suspension/ Revocation Proceedings | <ul style="list-style-type: none"> • Bifurcate BLA's role into: <ul style="list-style-type: none"> ○ BLA as primary license issuer. ○ Hearing officer (either Municipal Judge or contracted attorney) to handle violations. • Additional support to BLA by adding financial research computer tools to provide better information for new license and transfer applicants and by providing BLA with additional cross-departmental data on applicants and licensed establishments. • Increase outreach efforts to the public for BLA hearings (neighbor input, clarify process, neighbor's email addresses from use reviews, hearing notice cards of BLA hearings sent to radius around applicant locations). • Improve checklists & licensing information for applicants and sync with Planning review. • Provide additional board member training on state liquor code, state regulations and proper hearing procedures. | <ul style="list-style-type: none"> • Discuss formal proposal with BLA and develop ordinance changes based on input – BLA Hearing April 17 and June 19, 2013. • Bring proposed ordinance changes to council for approval – Sept. 17, 2013. • Increase BLA support through improved computer research information, hearing notice circulation, and better member training by the end of 2nd quarter of 2013. |
| Draft New Land Use Definitions Differentiating Low- and High-Intensity Uses | <ul style="list-style-type: none"> • Create new land "use" definitions (high impact, low impact) to help distinguish bonafide restaurants from those that primarily focus on alcohol sales after 11 pm. | <ul style="list-style-type: none"> • Draft new land use definitions. • Bring draft regulations before BLA and UHGID – July 17, 2013 • Bring draft regulations before Planning Board- Aug. 15, 2013 • Anticipate presenting to City Council on Sept. 17, 2013. |
| Draft 500 Ft. Rule Waiver | <ul style="list-style-type: none"> • Consider two options: (1) wine & beer; and (2) tie to definition of low and high intensity uses (link to new land use definitions). | <ul style="list-style-type: none"> • Draft proposed amendment language. • Bring proposed amendment language to UHGID and BLA – July 17, 2013. • Bring proposed amendment language, including history of 500 foot rule, back to council for approval – Sept. 17, 2013. |

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| <p>Explore Late-Night Business Licenses</p> | <ul style="list-style-type: none"> • Explore new late-night business license with fees for operating after 11 pm. • Fees would recover cost of administration. • License may apply to new and existing businesses. • Provides an additional tool to resolve bad actors community impacts, in that late night business licenses can be revoked for cause. • Allows city staff to initiate revocation process when convictions indicate that an establishment is a problem location, separate from neighbor complaints. | <ul style="list-style-type: none"> • Joint inspection team pilot and any changes to BLA structure will inform the analysis related to late-night business licenses. • Analyze costs and benefits of creating a new late-night business license. • Gather input from the Community Working Group. • Bring proposal back to council with proposed code changes, if appropriate. Proposal will include an approach to establishing a board or court oversight for due process of violations and fees for this specialty licenses. • Anticipate returning to council 1st or 2nd quarter 2014. |
| <p>Evaluate Impact of Policy Changes</p> | <ul style="list-style-type: none"> • Evaluate and measure the impacts of policy changes. | <ul style="list-style-type: none"> • Compile data from Addressing Alcohol Concerns Together (AACT) related to alcohol consumption and compare to city enforcement data to determine trends and impacts over time. • Review data to determine if any changes are warranted in approach. |