



**For YOP Office Use Only:**

Date Received: \_\_\_\_\_

Board Action: \_\_\_\_\_

Notified?: \_\_\_\_\_

## 2013 Volunteer Service Project Application City of Boulder Youth Opportunities Program

*The Community Service Fund is designed to pay for the cost of materials necessary to do a Volunteer Service Project. The project must be within Boulder City limits and be done by City of Boulder middle or high school age residents.*

Applications are reviewed by the Youth Opportunities Advisory Board (YOAB) at their business meetings, held the first Friday of each month during the school year. Contact the office for information on applications submitted during the summer.

Please type the application. An electronic version of this form is available by e-mail from Alice Swett, or at <http://www.yoab.org>. Applications are reviewed by the Youth Opportunities Advisory Board (YOAB). Please be thorough and specific in answering all questions.

Receipts must be submitted for all purchases made for funded projects. A report form about the project must be filled out once the project has been completed.

**Applications are due by the 15th of each month, August-April, to:**

Youth Opportunities Program  
2160 Spruce St  
Boulder, CO 80302

Phone: 303-441-4349  
Fax: 303-441-4348  
E-mail: [swetta@bouldercolorado.gov](mailto:swetta@bouldercolorado.gov)

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Contact Person's Name: \_\_\_\_\_

Are you:  a youth?  an adult?

Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_ Fax #: \_\_\_\_\_

Address & Zip Code: \_\_\_\_\_

Project Title: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

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1. What community issue/problem will the project address and how will you address it?
2. If you will be working with, or helping, a specific organization, what is it? What does it do?

3. When will the project take place?
4. How many City of Boulder resident middle or high school aged youth will be *organizing the project ahead of time*? What will these youth be doing?
5. How many City of Boulder resident middle or high school aged youth will be *actually doing the project*? What will these youth be doing?
6. How will you get people involved in doing this project?
7. How will the project impact the people doing it? What will they learn?
8. Are you advertising this project? How? (*This question may not be relevant to your project. If it isn't, leave it blank.*)
9. How many people do you estimate will be affected or impacted by this project? How will they be impacted?
10. How will you know if the project is successful?
11. If there is any other information you'd like to provide, please write it here.

## Budget Table

### Dollars Requested

Materials/Supplies	_____
Transportation	_____
Other (Please specify)	_____
Total Request	_____

What is the total overall cost of organizing this project for Boulder middle/high school age residents? \_\_\_\_\_

Will you receive funds from other sources to help pay for this project?    Yes     No   
If yes, how much, from where?

## Budget Narrative

**Explain how, specifically, you 'll be spending the money in each category listed on the Budget Table on the previous page: Materials/Supplies, Transportation, Other. Your explanation should include the cost of each item and why you need it.**

If you are planning a significant purchase which is not the least expensive of its kind, please explain why you want to use the more expensive item.

*use the other side of this sheet if you need more room*