

2015 Boulder Valley Comprehensive Plan (BVCP) Update Work Plan Outline

Updated June 3, 2015

Four phases are proposed – each with extensive community dialogue and engagement. The plan update will be complete in 2016.

1. **Foundations and Community Engagement Plan (through June 2015)**
2. **Issues Scoping with Community (through summer 2015)**
3. **Analyze and Update Plan Policies and Maps (Begins summer 2015 - to early 2016)**
4. **Prepare Draft Plan for Adoption, Extend IGA (mid 2016)**

With follow up code reform and implementation.

Phase 1 – Foundations / Snapshot of Community and Community Engagement Plan

Phase 1 consists of the following tasks:

Task 1.1 - Refine Scope of Work and Schedule. See timeline graphic at the end of this outline for schedule details.

Task 1.2 - Develop a Community Engagement Plan. Produce the engagement strategy for the BVCP with input from the community (see bouldervalleycompplan.net for most recent version).

Task 1.3 - Foundations Technical Work. Work to be developed and used during community engagement will focus on:

- a. **2015 “Profile” Update.** The housing and community profiles were preliminarily updated in April, 2015. An additional update will be made in July, 2015.
- b. **Prepare 2040 Forecasts (next 25 years).**
 - Update forecasts (residential, non-residential) mapped citywide and by geographic areas of city (e.g., subcommunity level).
 - Build from 2010 forecast methodology, possibly using CommunityVIZ.
- c. **RGMS Analysis.** Prepare a brief summary analysis of the Residential Growth Management System.
- d. **Prepare Trends Snapshot.** Building on the 2010 format, identify and examine social, economic, and environmental trends (e.g., Boulder Past, Present, Future). Present data and information in clear, compelling maps and graphics, with information on cross-cutting topics, by sustainability categories (e.g., safe community, healthy/socially thriving, livable community, etc.), and at various scales: regional, Boulder Valley, citywide, and by subcommunity.
- e. **Subcommunity Fact Sheets.** Create informational sheets for each Boulder subcommunity with maps and information on people, housing, lifestyle, transportation, and natural features.
- f. **Prepare Other Map Inventory Updates at Various Scales (for use in trends reporting).**
 - **Update maps,** tools and info-graphic approach to presenting system-based data, including but not limited to:
 - Update to subcommunities and neighborhoods maps as appropriate

- Update 15-minute neighborhood assessment tool
- Floodplains and current wetlands inventory
- Parks, schools, and other public facilities map
- Boulder Valley Natural Ecosystems map update
- Hazards map update
- Incorporate information from transportation connections and transit corridors plan
- Utilities map updates
- Trails, greenways, and open space updates
- Major institutions, ownership
- Current land uses and density, including people density
- **Begin Land Use Map/Area map clean up and analysis.**
 - Begin clean up of existing Land Use Map and Area I, II, III maps to better align data with parcel boundaries. Identify where land use is unclear or uncertain that may need to be considered later in map update (Phase 2).
 - Prepare analysis of Land Use Map descriptions identifying inconsistencies or ambiguity with intent or zoning districts.
- **Identify factors for stability/change areas.** Using updated map(s) and other data, prepare preliminary assessment factors relating to stability/maturity vs. areas of change for use in later community dialogue.
- g. **Align Master Plans and Measurable Objectives/Metrics.**
 - **Review Master Plans/Summaries.** Identify policy directions or data from master plans and subcommunity and area plans that might be relevant for previous tasks or discussions in Phase 2. Update summaries as necessary to reflect current plans.
 - **Measurable Objectives/Metrics.** Survey existing measurable objectives in use at the city from master plans, budget process, etc. Identify gaps. Identify measurable objectives and metrics in use in other communities that may be useful considerations for Boulder.
- h. **Prepare 3d urban form tool for use in community dialogue about urban form.** Using the updated land use map, prepare land capacity mapping that conveys information about urban form based on current land use and zoning, three-dimensionally.
- i. **Identify Initial Accomplishments and Challenges (to be finalized in Phase 2 after further community input).**
 - Identify what the community has accomplished (e.g., land use mix and urban patterns, growth management, neighborhoods, resource conservation, design and public spaces, services and infrastructure, historic preservation, infill and redevelopment).
 - Identify remaining challenges and opportunities (e.g., how will the city accommodate future lifestyle shifts? How will the city address infrastructure needs?)

Phase 2 – Issues Focus

(Note: Additional detail about this phase and tasks will be added after Phase 1 is complete)

Phase 2 builds on Phase 1, and will entail extensive community engagement to accomplish the following:

Task 2.1 - Identify Preliminary Issues. With community, identify areas of focus for the plan update, building on the work completed in the consultant assessment, joint study sessions of the city and county, and foundations technical work.

Task 2.2 - Initiate Community Engagement/City and County Leadership Input. Engage the community regarding the completed technical analysis (e.g., trends, challenges and opportunities), and identify priority issues to explore and update community engagement schedule for this phase of the plan. Check in with city and county (City Council and Planning Board, Board of County Commissioners and Planning Commission). Provide a variety of engagement options during the summer of 2015, consistent with the BVCP Community Engagement Plan.

Task. 2.3 - Confirm Issues: Based on community input, refine and confirm issues.

Task 2.4 - Refine Accomplishments and Challenges. Based on community input, refine and confirm accomplishments and challenges.

Task 2.5 - Refine Scope. Refine overall scope of work and schedule of meetings.

Phase 3 – Analyze / Update Policies and Maps

(Note: Additional detail about this phase and tasks will be added after Phases 1 and 2 are complete)

Phase 3 builds on previous phases, and will entail extensive community engagement to accomplish:

Task 3.1 – Update Community Engagement Schedule. Schedule will include specific activities for this phase, including sessions with City and County leadership and a survey.

Task 3.2 – Survey and Focus Groups. Conduct a statistical survey of a representative sample of the population on topics of urban form, growth, housing, jobs, and other policy topics. Use focus groups of survey respondents to explore why respondents answered as they did.

Task 3.3 – Verify Vision. With community, verify parts of the vision that are still valid. Determine what new ideas should be added, using consultant report and input from the city and county joint study sessions as a way to help frame an initial set of issues. Revamp format to make the vision more accessible and user friendly. Consider adding illustrative map (e.g., from 2000 plan).

Task 3.4 - Invite Public Land Use Requests and Possibly Service Area Expansion or Contractions. Take in requests and begin review using criteria set forth in BVCP. As part of the process, clarifications to that section of the plan may be made.

Task 3.5 - Formulate Policy Options. Based on community input, determine and analyze options presenting information about conditions and tradeoffs. Engage the community to help define policy options.

Task 3.6 - Land Use/Urban Form. Engage the community on the topic of land use and urban form. Invite and initiate land use map changes and prepare analysis. Prepare 3D form based plans as relevant for certain areas of city. Improve land use descriptions to make consistent with zoning and considering other factors such as land use/transportation relationships and services and infrastructure.

- **Analyze Choices.** Prepare analysis of key choices -- policy and map based

- **Add Metrics.** Depending on analysis in Phase 1 and input, add plan metrics.
- **Resilience Strategy.** Ongoing.

Phase 4 – Prepare Draft Plan for Adoption. Update IGA.

(Note: Detail about this phase will be added after previous phases are complete)

Phase 4 builds on previous phases, also with extensive community engagement to address:

Task 4.1 – Update Community Engagement Schedule. Schedule will include specific activities for this phase, including sessions with City and County leadership.

Task 4.2 - Develop Actions and Strategies. Identify strategies to achieve plan (e.g., priority actions, addressing priorities, necessary actions, how city will pay for what community wants, monitoring tools and indicators to continually renew the plan?). Engage community in discussion and prioritization.

Task 4.3 - Prepare Draft Plan. Develop draft plan update.

Task 4.4 - Adopt Plan. Prepare and bring plan for adoption.

Task 4.5 - Extend the Intergovernmental Agreement (IGA) between the City of Boulder and Boulder County for the purpose of coordinated planning and land regulation. Current IGA expires on Dec. 31, 2017.

Resilience Strategy

In parallel, the city is undertaking the Resilience Strategy to increase the community’s resilience, which gives the community a unique opportunity to assess its resilience strengths and weaknesses, considering local and regional multi-faceted resilience topics. Early steps in the Resilience Strategy that overlap with Phases 1 and 2 of the BVCP work plan include:

1. Identify Resilience Perceptions
2. Map stakeholder network (i.e., Stakeholder Engagement Plan)
3. Develop City Context Document
4. Prepare Resilience Diagnostic of Shocks and Stresses
5. Prepare Actions Inventory (to identify actions underway)

2015 Update: Work Plan

